

**Student Conference Award  
Application Form  
Deadline: 5:00pm February 23, 2018**

The Alberta Professional Planners Institute is offering a monetary award to assist students in attending and participating at one of the following: the CIP/APPI Annual Conference, Community Planning Association of Alberta or another approved planning conference. The award is to provide financial assistance with the applicant's expenses related to attendance and participation at the approved conference and will be awarded prior to the conference. This award will be evaluated based on the entirety of the application and overall merit and not judged on academics. A maximum of two (2) \$1,500 scholarships will be awarded for 2018. One award will be given to an Undergraduate degree student and one award will be given to a Graduate degree student. The recipients will be announced March 12th and recognized at the 2018 APPI Volunteer Celebration in Edmonton, April 27, 2018.

**Applicant:** \_\_\_\_\_  
(Surname) (Given Name) (Initial)

**Contact Information:**

\_\_\_\_\_  
(Street, City, Province, Postal Code)

\_\_\_\_\_  
(Phone) (Email address)

**Criteria:**

- Students must be entering or enrolled in an undergraduate or graduate degree program at a post secondary institution in Alberta, Nunavut or Northwest Territories.
- Students may be enrolled in an accredited planning program, an unaccredited planning program, or a planning related field of study such as: urban, rural, environmental recreation, land use, or another program of study or design.
- Student applicants do not have to be APPI Student members.
- Submissions will be evaluated on an equally weighted basis, on creativity, expression of interest in a career in planning, financial need and a commitment to excellence in planning.

**Education:**

I hereby certify that \_\_\_\_\_ is enrolled in the \_\_\_\_\_  
Degree Program in the Department of \_\_\_\_\_  
at the \_\_\_\_\_ for the academic year 20\_\_\_\_

\_\_\_\_\_  
(Signature of Program Head) (Date)

**Submission Requirements:** Submissions are restricted to the following items and must be provided in one pdf file via email to the APPI office at [admin@albertaplanners.com](mailto:admin@albertaplanners.com) with the file name: FirstInitialLastNameStudentConf for example: VHACKLSTUDENTCONF

- Completed application form and the most recent university transcript or student record.
- A curriculum vitae outlining your background and involvement in planning related activities or organizations including volunteer experience (in any sector).
- A brief description (no more than 500 words) identifying the conference to be attended, a breakdown of the estimated costs to attend, an expression of financial need, your interest in research, emerging practices and innovation in the advancement of good planning in Alberta, NWT or Nunavut; and how your current education is serving a future career in planning.

Award recipients must submit an expense summary with receipts after attending the conference and will only be reimbursed for allowable expenses to a maximum of \$1500.00.

**Declaration:** I hereby certify that all information provided is accurate at the time of application.

Signature \_\_\_\_\_ Date \_\_\_\_\_