



Alberta Professional Planners Institute

**Legacy Fund Award
Application Form
Deadline: 3:00pm March 26, 2020**

The Alberta Professional Planners Institute is offering a monetary award to assist APPI Regulated members in pursuing one of the following initiatives:

Option A: Presentation at a national or international conference CHECK HERE ____

1. The intent of this award option is to provide financial assistance with the applicant's expenses related to preparation and delivery of the presentation at a conference.
2. National or international conferences are eligible.

OR

Option B: Research to advance excellence in planning CHECK HERE ____

1. The intent of this award is to provide financial assistance with the applicant's expenses related to new research that focuses on emerging practices and innovation in the field of planning.
2. Preference will be given to those applicants that can relate their research to planning in Alberta, Nunavut or Northwest Territories.
3. This award is not to be used to fulfill any post-secondary requirements or for an academic's research in the normal course of their position.

One award to a maximum of \$3000.00 will be given in the 2020 calendar year. The recipient will be recognized at the 2020 APPI Volunteer Awards and Appreciation Celebration in Edmonton on April 30, 2020.

You may make a submission for both Options, however, you may win for only one Option.

Applicant: _____
(Surname) (Given Name) (Initial) (RPP, if applicable)

Contact Information: _____
(Phone) (Email address)

Criteria:

- Preference will be given to APPI Regulated members (Registered Professional Planner or Candidate) in good standing, however, submissions from APPI Subscribers will be accepted and considered.
- Submissions will be evaluated on an equally weighted basis, on creativity, proposed method of sharing the acquired knowledge with others, significance to planning in Alberta, Nunavut or Northwest Territories and relevance to excellence in planning.

Submission Requirements: Submissions must be provided in one pdf file via email to the APPI office at admin@albertaplanners.com with the file name: FirstInitialLastNameLegacyFund for example: JSmithLegacyFund. Maximum 500 words and check that each item has been submitted.

- Description of the presentation to be given and the relevance of the presentation to the advancement of excellence in planning. Applicant must provide a clear description of the conference including how the theme relates to excellence in planning, location, and dates attending (Option A). OR
- Description of the research and its relevance of emerging practices and innovation in the advancement of excellence in planning. Applicant must provide a clear description of why it is relevant to advancing excellence in planning (Option B).
- Description of how the research/presentation relates to planning in Alberta, Nunavut, or the Northwest Territories.
- Include information about the conference, location and date attending (Option A).
- An outline of the estimated expenses and the intended use the award.
- Proposal on the means of sharing the presentation with the APPI membership.

Award Recipients:

- Must submit an article to the PLAN North West publication based on your presentation or research.
- Must submit an expense summary with receipts and will only be reimbursed for allowable expenses to a maximum of \$3000.00 within the 2020 calendar year for both options.

Declaration: I hereby certify that all information provided is accurate at the time of application.

Signature _____ Date _____