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The City work for you.



## Manager, Affordable Housing

If you are committed to public service, enjoy collaborating with others, share our [values](#) and have a desire to learn and grow, join The City of Calgary. City employees deliver the services, run the programs and operate the facilities which make a difference in our community. We support work-life balance and offer competitive wages, pensions, and [benefits](#). Together we make Calgary a great place to make a living, a great place to make a life.

Calgary Housing is a leader in the development of affordable housing to build strong, complete communities across Calgary. The Manager of Affordable Housing is responsible for the implementation of [Foundations for Home](#) – The City of Calgary's Corporate Affordable Housing Strategy. The position will oversee the management of a 10-year capital affordable housing program to deliver 1,000 new affordable homes through innovative approaches involving Transit Oriented Development, heritage, design competitions, and partnerships. Primary duties include:

- Manage the City's 10-year affordable housing capital development program to provide 1,000 new homes and work with industry partners to support them to scale up their own developments through a variety of incentives and programs.
- Oversee and direct the development, implementation and administration of corporate affordable housing strategies, research, plans and programs.
- Participate in federal and provincial housing initiatives and provide expert advice advocating for affordable housing with other levels of government. Manage relations with stakeholders, including Council, City senior administration, housing sector partners including the [Community Housing Affordability Collective](#), and other governments.
- Collaborate with provincial, federal, and city stakeholders through the Big Cities and Government of Alberta Affordable Housing Table to deliver a joint action plan.
- Ensure integration and coordination with internal City programs and initiatives related to planning, real estate, community services, intergovernmental affairs, partnerships and integrated civic facilities through the Affordable Housing HUB.
- Ensure affordable housing programs and services remain responsive to customer and stakeholder needs, and emerging practices from other jurisdictions. Engage and develop staff by fostering a collaborative environment and encouraging creating solutions, including coaching and supporting two Team Leads and providing indirect support to another 11 highly motivated professional staff.
- Participate in the creation, establishment and implementation of financially sustainable business plans, strategies and actions to support current and future operations while aligning Council directives and *Foundations for Home* the Corporate Affordable Housing Strategy.

### Qualifications

- A degree in Urban Planning or a related field. A graduate degree will be considered an asset.
- A minimum 10 years of experience in public administration, real estate, strategic business planning and budgeting, project management or community development.
- Previous work experience must also include at least 7 years of progressively senior supervisory and leadership experience. Expertise in capital development is also required and planning experience will be considered an asset.
- Well-developed senior political government and non-profit political and business acumen and ability to understand and interpret applicable regulations, legislation and City bylaws.
- Able to mentor, support and motivate a diverse team, have demonstrated relationship skills and exceptional communication, engagement and consultative skills. Equivalent combinations of experience and education may be considered.

### Pre-employment Requirements

- A security clearance will be conducted.
- Successful applicants must provide proof of qualifications.

Union: Exempt  
Position Type: Permanent  
Compensation: Unrated Level H \$110,947-176,864 per annum  
Hours of work: Standard 35 hour work week  
Audience: Internal/External

Business Unit: Calgary Housing  
Location: 615 Macleod Trail S.E.  
Days of Work: This position typically works a 5 day work week, earning 1 day off in a 3 week cycle.  
Apply By: January 11, 2019  
Job ID #: 301541

«Description»

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