



## **V3 Companies of Canada**

### **Urban & Rural Planner**

**Edmonton, Alberta**

#### **Transforming Communities with Excellence**

##### ***About Us***

Are you passionate, service-oriented, and eager to join a growing team of professional planners? If you're drawn to diverse projects, challenges and a team-based environment, V3 Companies has an opportunity for you.

V3 engages in planning, surveying, transportation and civil engineering projects throughout Alberta and other western provinces for municipal and private clients. Our growing firm offers opportunities to advance your skills across a wide array of projects.

To learn more about V3, please check our video on our Careers page [here](#).

##### ***General Responsibilities***

- Create high-quality project graphics, maps, diagrams, and documents using a variety of techniques and media.
- Help prepare engagement materials and supporting engagement strategies.
- Assist in the development of project and document templates.
- Conduct research, perform basic market analysis, and collect data on regulations - including municipal regulations, acts, codes of practice, as well as historical/statistical data, soil and water well information, topography and existing land uses.
- Review potential clients' properties and sites to provide information to support recommendations on land use and applications, site design and approvals processes and issues.
- Assist with the development of Intermunicipal Collaboration Frameworks, Intermunicipal Development Plans, Municipal Development Plans and Land Use Bylaws.
- Assist in developing Outline Plans and Area Structure Plans that meet the requirements of the approving authorities and municipalities.
- Prepare and submit applications for land use, subdivisions, permits, boundary adjustments, provincial and municipal appeals.
- Collaborate with V3's Engineering and Surveying Group on projects.

### ***Qualifications that Shine***

The ideal candidate will possess strong technical, communication, and organizational skills with a focus on being service oriented. A passion to be a part of and play a significant role in a growing organization.

In terms of your background, the ideal candidate will:

- Proficient in Microsoft Office, Adobe Creative Suite's Illustrator, InDesign, Photoshop, ESRI ArcGIS, Trimble SketchUp, and/or AutoCAD.
- Undergraduate or Master's Degree in Urban/Rural/Regional Planning, Geography, or Urban Studies from a CIP-accredited program.
- Understand Alberta's planning hierarchy and the relationship between related policy and planning documents.

### ***Join Our Visionary Team***

At V3 Companies, we're not just building structures – we're shaping communities. If you're ready to make a lasting impact, apply today and be part of our transformative journey.

We offer competitive pay, paid time off, potential overtime pay, and a comprehensive benefits package. What sets us apart is our supportive, team-based environment and the variety of projects you'll work on. If you thrive on diversity, you'll love being part of our team.

Send your resume and a cover letter introducing yourself to [HRGroup@v3co.com](mailto:HRGroup@v3co.com)

We're excited to connect with you and explore how you can contribute to our dynamic team!