

POSITION TITLE: Senior Planner

REPORTS TO: Director of Growth & Investment

LOCATION: Town of Coaldale

Position Overview

As a Senior Planner with the Town, you would be responsible for delivering a broad variety of community planning services and outcomes, and providing advice and guidance on a variety of matters related to growth and change in the community. For example, you would be responsible for preparing or managing contracts related to the preparation of Area Structure Plans, Outline Plans, and related matters. You would also be required to manage the Town's Land Use Bylaw and subdivision and development processes, and the implementation of the MDP and support in the implementation of related documents such as the Town's Transportation Master Plan and Infrastructure Master Plan.

This position reports to the Director of Growth & Investment.

Why work for the Town of Coaldale?

Reason 1: The people!

If you work with the Town of Coaldale team, you work with a group of amazing people that are committed to performing outstanding work on behalf of an incredible community! The Town of Coaldale team is professional, dedicated and passionate about their work, and practices a high degree of collaboration.

Reason 2: The community!

Coaldale is best described as a burgeoning community on the eastern doorstep of the City of Lethbridge. While Coaldale may have been described as a bedroom community to Lethbridge in the past, it is now standing on its own two feet. With a strong and consistent residential and non-residential growth rate, and hundreds of millions in capital investments made by both the public and private sector over the last 5 years, Coaldale is a growing, vibrant, and passionate community that has much to offer.

A new multi-use recreation centre and school (grades 7-12) was completed in 2024, new pathways have recently been constructed as well as a new mountain bike park and privately-owned campground. Coaldale has also experienced significant non-residential growth recently, with new industrial lots selling quickly anchored by the recent investment of NewCold, a state of the art cold storage and logistics facility. With six schools, many wonderful parks and open spaces, great recreational offerings, more new investment each year and a passionate and engaged community, Coaldale is a desirable and dynamic community that will benefit from a sensitive and thoughtful approach to how it grows and changes over time.

Reason 3: The opportunity!

If you are a mid-career planning professional that leads your practice by building strong and meaningful relationships with stakeholders, joining the Town as a Senior Planner may just be the right opportunity for you.

Requirements

The ideal candidate has a proven track record of success in building relationships with key stakeholders, and using their deep knowledge of planning and design theory and practice to manage key aspects of growth and change in an urban community. Knowledge and experience with planning legislation such as but not limited to the Municipal Government Act (MGA) is expected, as is experience working with other levels of government such as rural municipalities and various provincial ministries and agencies. A broad knowledge-base and a variety of experiences and demonstrated successes within these experiences, will be an asset.

The successful candidate will be a Registered Professional Planner (RPP) in the Province of Alberta and will have an undergraduate degree in community planning and design or a related field, and a minimum of five (5) years of planning and design experience in a municipal or comparable setting. A graduate degree in planning or a related field would be an asset.

Application Instructions

Interested candidates can submit their application to chris@upsourcedhr.com