



Regional Planner

Requisition Number: #424

Job Type: Permanent Full-Time

Location: Rocky View County, Alberta

Number of Positions: 1

Minimum of Salary Band: \$96,425

Rocky View County values our employees and provides a welcoming and stable work environment where positive energy, creativity, and a service mindset are encouraged. We seek individuals who enjoy making a difference and contributing meaningfully to a vibrant community. Our valued and diverse team of 500+ employees are provided with the same concern, respect, and caring attitude as the over 40,000 people who call Rocky View County home.

At Rocky View County we value employee work/life balance. Staff are provided with opportunities to grow professionally while being supported with paid training, a competitive salary, benefits after 30 days, 27 paid days off in their first year, plus general holidays, a pension plan, paid sick time, and a hybrid work environment for eligible positions.

The Opportunity

Rocky View County is seeking an experienced Planner to join our Regional Planning team. This role supports and helps lead regionally significant planning initiatives, including Intermunicipal Development Plans, master plans, and other strategic policy work in a growing municipality. The position requires strong knowledge of Alberta's planning and legislative framework, political awareness, project management experience, and the ability to build effective working relationships with municipal partners, agencies, and internal stakeholders.

Core Accountabilities

- Participate in provincial, regional, and sub-regional committees, advisory groups, and intermunicipal meetings.
- Research, analyze, and provide advice on regional and sub-regional planning matters.
- Support the development and review of policy plans, context studies, and other strategic planning documents.
- Coordinate and respond to referrals from internal departments, regional partners, and government agencies.
- Monitor and review relevant legislation, policy, plans, and emerging planning issues.
- Prepare reports, recommendations, and presentations for Council, senior leadership, committees, external stakeholders, and intermunicipal decision-making bodies.
- Represent Rocky View County in regional planning processes, including intermunicipal planning initiatives and provincial planning discussions.
- Build collaborative relationships that support intermunicipal planning and advance County interests.
- Provide guidance to internal staff and stakeholders on regional planning matters.



Position Requirements

- Bachelor's degree in Planning or a related field.
- Minimum 5 years of professional planning experience; public sector experience is an asset.
- CIP and/or APPI membership and RPP designation are assets.
- Demonstrated ability to work collaboratively and manage assignments effectively in a team environment.
- Strong knowledge of Alberta's provincial, regional, and municipal planning legislation, policies, and statutory planning documents.
- Understanding of planning in a rural municipal context and of intermunicipal relationships and interests.
- Strong project management, research, analytical, organizational, and problem-solving skills.
- Excellent interpersonal, written, verbal, and presentation skills.
- Ability to manage competing deadlines in a fast-paced environment.
- Proficiency in Microsoft Office.
- Valid Class 5 driver's license.

We thank applicants for their interest. Only those selected for an interview will be contacted.

Applications can be submitted online at www.rockyview.ca/careers.

We only accept resumes and additional application documents through our online recruitment system.

In-person applications, email or other online forms will not be considered

Closing Date: Posting will remain open until a suitable candidate is found. We recommend applying as soon as possible. Interviewing and hiring may commence prior to the posted closing date.

If you require an accommodation during any part of the application or hiring process, please contact us at HR_Advisors@rockyview.ca and we will work with you to meet your needs.