



Project Planner

Location: Edmonton, AB

Company: Scheffer Andrew Ltd.

Scheffer Andrew Ltd. is a well-established, medium-sized engineering and planning consulting firm with nearly 50 years of experience serving Western Canada—primarily Alberta. We specialize in municipal infrastructure, land development, and transportation engineering. Our collaborative team environment and commitment to quality design have earned us long-standing relationships with public and private sector clients.

We are currently seeking a **Project Planner** to join our Edmonton team. This role is ideal for an outgoing, self-motivated and experienced land use planner who is active in the community. If you're looking for a role that blends planning experience, business development, and teamwork, this is your opportunity.

What You'll Do

As Project Planner, you will closely collaborate with the project teams, demonstrating proficiency in regulatory land use planning, land use policy and urban design. This position serves both external clients and internal teams as a subject matter competent in planning and real estate development, internal and external representation, and as company ambassador. Key responsibilities include:

Project Planning

- Technical responsibility of assigned planning projects.
- Fulfill project scope, timeline, budget, resourcing, and deliverables, while effectively communicating with the team including subconsultants and clients, as well as stakeholders and the public, when required.
- Responsible for implementing efficiencies to improve overall project delivery.
- Client management.
- Financial duties.

Business Development

What You Bring

- An urban planning degree or similar.
- A fully certified RPP with APPI or another Provincial and Territorial Institutes and Associations (PTIAs) representing the Planning Profession in Canada.
- 10 years of relevant experience.
- Competent in subdivision design and land development processes.

- Strong understanding of Alberta Environment regulations, wetland policies, and low-impact development principles.
 - Familiarity with Alberta municipal approvals in the City of Edmonton, City of Calgary and surrounding municipalities.
 - Proven communication and team coordination skills.
 - Ability to manage multiple projects, meet deadlines, and build strong client relationships.
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Why Scheffer Andrew?

- Work with a dedicated, collaborative team on impactful local projects.
 - Supportive environment that values professional growth and innovation.
 - Opportunities to mentor and shape the next generation of engineers.
 - Competitive compensation and benefits.
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Ready to Join Us?

Please submit your **resume and cover letter** to:

 employment@schefferandrew.com

 Cover letters are required.

For more about life at Scheffer Andrew Ltd., visit www.schefferandrew.com.

We thank all applicants for their interest. Only candidates selected for an interview will be contacted.