

**City of Beaumont  
Planner II (Multiple Positions)**

The City of Beaumont is the fastest growing municipality in the Edmonton Region! Located at the southern boundary of Alberta's capital city, Edmonton, and 15 kilometres east of the Edmonton International Airport, Beaumont is home to nearly 25,000 people. Beaumont's growth trajectory and strategic location present a variety of rewarding professional challenges and opportunities to apply forward-thinking planning concepts to shape the growth and development of the community.

The Planning and Development Team is responsible for stewarding this incredible growth through our development planning, city and regional planning, and safety codes service areas. Our team is highly collaborative, dynamic, fun, and talented. We strive to be problem solvers, community builders, and relentlessly curious professionals, guided by both technical rigour and strong sense of purpose.. Beaumont is seeking multiple planning professionals to join our Planning and Development Team! We have up to two permanent, full-time Planner II positions and one Planner II position on a 24-month term.

Starting in 2026, Beaumont's Planning & Development Department will undertake several transformative projects that will shape the future of our growing city. From updating the Municipal Development Plan to refining the Transportation Master Plan, finalizing the Comprehensive Growth Plan, working with our neighboring municipalities on regional planning, and enhancing the Land Use Bylaw, these initiatives will strengthen the framework that guides Beaumont's growth. In addition, Beaumont is also updating our processes and procedures to respond to the changes in our framework and streamline service delivery, including implementing an electronic permitting system. If you are hired, you will join a team that cares deeply about the community we serve, thrives on variety, and enjoys the challenge that comes with a fast paced environment and emergent work. As a Planner II, you'll have the opportunity to contribute meaningfully to projects that redefine the suburban experience and help ensure that Beaumont continues to grow as a vibrant, livable, and spirited community.

**What YOU'RE Responsible for:**

- Managing and reviewing Land Development Applications, including area structure plans, Outline Plans, subdivisions, redistricting, and statutory plan amendments
- Managing the negotiation, entering into and life cycle processing of development agreements for land development applications.
- Undertaking public education and engagement efforts related to community growth and development and balancing diverse perspectives with sound professional judgment.
- Ensuring alignment with the requirements set out in the Municipal Government Act, Beaumont's Land Use Bylaw, and other legislation, statutory plans, policies, and service standards.
- Monitoring and analyzing data related to best practices, industry trends, legislation changes, and performance metrics and indicators.
- Creating and nurturing the conditions that supports growth and innovation while enhancing what makes Beaumont a great place to live and invest in.
- Preparing and delivering professional planning reports, recommendations, and presentations to Council, committees, and the Subdivision and Development Appeal Board (SDAB).
- Participating in large scale planning projects, such as the Municipal Development Plan update or Land Use Bylaw enhancement.

- Acting as a key contact and facilitator with internal and external clients, including other departments and city staff, land developers, consultants, businesses, council, neighbouring municipalities, and the general public to provide complete and professional information in a timely manner

### What YOU Bring:

- A bachelor's degree in planning, geography or another relevant professional field.
- Minimum of three years of professional planning experience. Experience working in a private consulting background is an asset. (An equivalent combination of education and experience may be considered).
- Professional Membership with the Alberta Professional Planners Institute (APPI) is preferred.
- Strong working knowledge of Alberta legislation, regulations, and procedures related to planning and development
- Knowledge of theoretical land use planning principles, local land use planning policies, subdivision and neighbourhood design, and possess the ability to make land use decisions and recommendations.
- A positive attitude and proven ability to establish and maintain effective working relationships with internal and external clients, including staff, residents, business owners, industry, neighbouring municipalities, and other agencies.
- A proactive, solutions-oriented mindset, demonstrated problem solving skills, and the ability to juggle multiple deadlines and tasks within a fast paced, high volume environment with minimal supervision
- Strong story-telling skills, with the ability to convey complex ideas clearly in both written and oral formats to diverse audiences.
- Flexibility to alternate between technical to philosophical planning responsibilities as required in the task or project.
- Valid Class 5 Driver's license

### What WE Offer:

- A salary range of \$79,406.60 - \$103,594.40 per annum (based on experience and qualifications). Applicants with limited professional planning experience may be considered at a Planner I level (salary range of \$74,019.40 - \$96,569.20 per annum)
- Comprehensive benefits package, including employer paid Health and Dental benefit, eligibility to participate in our Hybrid Work Program, and an annual Health Wellness and Learning Spending Account
- Membership to the Beaumont Sport and Recreation Centre
- Permanent employees are part of our LAPP retirement plan and are eligible to participate in our Earned Day Off program
- Commitment to professional development opportunities and a collaborative, and supportive environment that values continuous improvement and new ideas.
- 35-hour work week (some evening and weekend work may be required)
- And an amazing team to work with!

If you meet these qualifications, please submit your **cover letter and resume as one document** by 11:59 PM on **January 18, 2026. Incomplete applications will not be considered.**

The City of Beaumont is an inclusive and equal opportunity employer. We value the diversity of the people we hire and serve. This means fostering a workplace in which individual differences are recognized, appreciated, and respected. Any persons with disabilities who anticipate needing accommodations for any part of the application process may contact, in confidence, [careers@beaumont.ab.ca](mailto:careers@beaumont.ab.ca)

Information For Applicants:

- Applications can be submitted via our online recruiting system only.
- We appreciate your interest in working with us; however, only those applicants selected for interviews will be contacted.
- Final candidates for this position will be required to undergo pre-employment screening, including reference checks, education verification, and a criminal record check.

**Please note: There are up to two permanent Planner II positions and one temporary 24-month position available. Placement will be at the City's discretion.** This competition may be used to fill future vacancies within 12 months.