



A great place to work starts with you!

With a population of 32,097, Parkland County offers a range of municipal services and a vibrant mix of agricultural, residential, industrial and recreational opportunities. This unique rural area is situated on the west outskirts of Edmonton, just 20 minutes from downtown, and stretching over 2438 sq. km. of picturesque landscapes.

Now Hiring: Manager, Development Planning & Safety Codes (#25-28)

Parkland County has an opportunity for a *permanent, full-time* Manager, Development Planning & Safety Codes position in the Planning & Development Services department. Reporting to the Director, Planning & Development Services, the Manager, Development Planning & Safety Codes provides leadership and oversight to operations pertaining to Development Planning and Safety Codes. This includes operations and functions specific to the development permitting process, amendments to the Land Use Bylaw, legal matters pertaining to enforcement, Stop Orders and presentations to boards and commissions related to the approval and appeal processes. In addition, this position provides leadership and oversight to functions and operations pertaining to compliance and inspections to ensure buildings and systems are in compliance with the Alberta Building Code, referenced standards and associated regulations for elements of the public safety governed under the Safety Codes Act and the requirements of the Safety Codes Council. This position also provides support to the Director through a range of development planning projects, issues, and applications.

The ideal candidate for this position will have the following:

- Bachelor's degree in planning, Development Planning and/or Safety Codes or a related discipline.
- Regulated membership with APPI or another Provincial and Territorial Institutes and Associations (PTIAs) representing the Planning Profession in Canada would be considered an asset.
- A minimum of five (5) to seven (7) years of experience with the Ability to exercise judgement and discretion to make decisions on difficult and complex development permit applications, appropriate recommendations to Council, SDAB, and senior leadership, while working independently in interpreting policy and legislation, and directing staff.
- Exceptional working knowledge of the Municipal Government Act, the Subdivision and Development Regulation and other relevant legislation.
- Knowledge of Safety Codes requirements, regulations and legislations with a sound understanding of planning law and land use enforcement.
- Must possess progressive leadership experience directly supervising staff and projects while also demonstrating superior interpersonal skills in dealing effectively with general public on sensitive matters, direct reports, community partners, elected officials and senior leadership.
- Excellent writing, presentation, negotiation, organization and time-management skills as well as strong computer skills, using Microsoft Office and other related applications.
- Possession of a valid class 5 driver's license and satisfactory driving record.

The total rewards package for this position includes:

A starting annual salary of \$120,500 to \$135,500, with a maximum earning potential for this pay range of \$152,400, based on a 35-hour work week and option to join the Earned Day Off Program.

In addition, extended health and dental benefits, access to our confidential Employee and Family Assistance Program, paid sick time, three (3) weeks vacation a year with your birthday off, additional five (5) paid days off for Management days in lieu of overtime, flexible work arrangements allowing remote work options (based on position's needs), and personal days are offered. Our organization offers access to physical fitness including an employee on site gym and lunch exercise programs, a Social Club, a mental health committee, and a comprehensive training program with extensive learning and development opportunities. Visit our careers page to view the complete Total Rewards Package for this position!

Additional Information

Interested Candidates are Invited to Apply Online at parklandcounty.com/Careers by Wednesday, March 12, 2025 at 4:00 p.m.

We thank all applicants in advance for their interest; however, only those selected for further consideration will be contacted. Applications will only be considered through the Parkland County website.

We are committed to fostering an inclusive workplace that welcomes, respects and values the multivariate diversity of current and prospective employees. We strive to provide reasonable access and accommodation throughout the recruitment and employment process. If you have any questions regarding this, please connect with our team at humanresources@parklandcounty.com.