



EMPLOYMENT OPPORTUNITY

COORDINATION PLANNER

The Town of Stony Plain Planning & Infrastructure Department is seeking a temporary full-time Coordination Planner to support planning projects, initiatives, programs and services, while coordinating and processing planning and development applications and inquiries. This role will assist with the development, coordination, implementation, and monitoring of municipal planning projects, strategies, statutory and non-statutory plans, bylaws, and policies. The Coordination planner will assist with public engagement activities, conducting research and preparing reports, and will assist in the implementation of the electronic permitting software. This role is ideal for an entry level planner who enjoys diversity and desires to gain exposure to a wide range of municipal planning experiences and professional growth opportunities.

For complete details, please refer to our [job description](#).

We are seeking a candidate who:

- Has a solid understanding of municipal land use planning and statutory plans
- Is an APPI member
- Holds a valid Class 5 Alberta Driver's License
- Demonstrates strong research, writing, analytical, facilitation, and communication skills
- Takes initiative, manages their time, and remains organized
- Is comfortable supporting public engagement and Council-facing work
- Communicates clearly and works effectively in a collaborative, project-based environment
- Is able to accommodate occasional attendance at evening and weekend meetings and events

Education and Experience:

- Post-secondary degree in Planning or related field
- Previous planning or municipal experience is considered an asset

What we do for you:

- Competitive compensation
- 100% employer-paid benefits package
- Childcare assistance
- Wellness allowance
- Professional development opportunities
- Social Club

This is a temporary 1-year position. Based on a 35-hour work week, the salary range for this position is \$71,799 - \$91,346 per annum. This is an in-office position with the option to participate in the Town's flexible work program after successful completion of the probationary period.

For complete details and to apply, please [visit our website](#).

Competition: ZF25100066D

This competition will remain open until a suitable applicant is selected, with the intent to begin conducting interviews in mid-May 2026.

The Town of Stony Plain will assess all qualified candidates for employment without regard to race, religious beliefs, colour, gender, gender identity, sexual orientation, physical or mental disability, age, ancestry, or family status. We believe that the diversity of our staff serve as a strength and benefit to our community.

The Town of Stony Plain thanks all applicants, however, only those selected for an interview will be contacted.