



Yellowhead County

EDSON, AB

EMPLOYMENT OPPORTUNITY

Yellowhead County

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To apply, please submit resumes online, on our web page <https://yhcounty.ca/county-office/employment/>

A detailed position description can be found in the job posting online.

We thank all interested applicants in advance, however only those applicants to be interviewed will be contacted. For any questions, please contact:

Payroll Department
Yellowhead County
jobs@yellowheadcounty.ab.ca

The personal information obtained as a result of this advertisement will be utilized for these employment opportunities only, and is subject to compliance with the Freedom of Information and Protection of Privacy Act.

With a growing population of 10,995, Yellowhead County offers a range of municipal services and a vibrant mix of agricultural, residential, industrial and recreational opportunities. This unique rural area is situated west of the Pembina River on Highway 22 and stretching over 22,293 sq. km. of picturesque landscapes to Jasper National Park along Highway 16 and to the Coal Branch and Cardinal Divide in the south and to Wilmore Wilderness Park and the Berland River in the north.

We are currently inviting applications for a:

Manager of Planning and Development

EDSON, AB

COMPETITION NO. 21-025

Reporting to the Director of Infrastructure & Planning Services, the Manager of Planning and Development Services is responsible for the overall supervision and control of County municipal land use planning and subdivision processes, County development control processes and the management of County-owned lands and land programs. This is a managerial position which also takes primary care and control over major projects and difficult or contentious applications and files.

Position Responsibilities, Managerial/Staff Responsibilities, Functional Responsibilities and other information can be found at www.yhcounty.ca/jobs.

Minimum Qualifications

Education/Skills: Post-secondary training in Land Use Planning. This may include completion of a College Diploma or Land Use Planning Certificate. • Strong knowledge of land planning theory, concepts, skills and tools • Strong knowledge of Microsoft Office • Valid Class 5 Drivers License • Defensive driving • Strong knowledge of municipal legislation, regulations and bylaws • Ability to work independently and as a team player • Demonstrated supervisory skills

Attributes: Excellent interpersonal skills • Excellent organizational and time management skills

Experience: Five (5) years experience in a Supervisory capacity in a Municipal Planning setting, preferably as a Manager, Senior Development Officer or related position. • Five (5) years experience in a position with responsible independent decision making capacity in a Municipal Planning setting

Preferred Qualifications

Education/Skills: Bachelors Degree in Land Use Planning or related discipline.

APPI Regulated members preferred.

Working Environment: Work is conducted in an office environment with long periods of sitting and in a field environment requiring travel. • Position involves managing both short term and long term projects/files. • Public contact is often confrontational.

The salary range is currently \$100,425 to \$127,111 per year. Yellowhead County offers a competitive benefit plan.

The competition will remain open until Wednesday November 10, 2021.