



Town of High River
Invites applications for a
Permanent, full-time
Planner I
\$40.90 to \$44.25 per hour

At the Town of High River, people come first. We are looking for a *Planner I* to join our organization and contribute to our culture focused on accountability, connection, and excellence.

The Community

High River provides the warmth and familiarity of a small town, featuring countless outdoor trails and parks that await your next adventure. Our downtown offers a variety of unique stores and businesses who take pride in fostering connection in our community. High River is a people-first community where families put down roots for generations. Nestled within Foothills County with the Rocky Mountains framing the view to your west, our community of 14,000 values an environment which creates lasting relationships with our residents and businesses.

The Organization

Through the dedication and passion of our 150 employees, we deliver important services to the community. Our purpose, or why we do what we do, is because we want to make a difference in our community now and for generations to come (our 'why'). To achieve this, we inspire and respect one another, we can be counted on, we are better together, and we dare to be different (our 'how').

We've embarked on a workplace culture journey that has enhanced our commitment to people; both our employees and the community we serve. We have identified three pillars to achieve our workplace culture: **Accountable, Connected, Excellence (ACE)**.

The Role

We are seeking *Planner I* who is focused on providing excellent customer service to our clients throughout the entire development permit and application process. This position will provide technical planning advice to the general public, developers, staff, Council, and other various committees. Additional responsibilities may include undertaking technical and professional analysis of planning matters, maintaining statistical and status reports, writing reports to Council and working on planning research projects.

To be successful, you align with our ACE principles with a strong focus on building relationships and enhancing the customer experience. You have post-secondary education in urban planning combined with one (1) to two (2) years of relevant working experience; preferable in progressively responsible planning roles. In addition, you have a membership with the Canadian Institute of Planners. You have a high degree of familiarity with AutoCAD and GIS. Strong written and verbal communication skills with the ability to build positive relationships/ partnerships with team members and both internal and external customers is very important in providing excellent customer service to our customers.

To explore this career opportunity, or to find additional information, please visit our website at www.highriver.ca, click on *Careers*. **To submit your application, please apply through our online application portal. This competition will remain open until the position is filled with a first review of applications on August 9, 2021.**

We thank all applicants; however, only those selected for an interview will be contacted