

**Planner I, Long Range Planning**  
Planning and Development Services**Competition number: 270-2022-EXT-PDS****Closing date: 06/05/2022****Job type:** Permanent Full-time**Department:** Planning and Development Services**Pay range:** \$39.17 to \$48.96 per hour (\$71,289.40 to \$89,107.20 per year)**Hours:** 35 hours per week

The Planner I, Long Range Planning is responsible for providing assistance to senior planners on major projects, project management on minor projects and provides planning expertise and advice to the general public, internal departments and the development industry to achieve development that is consistent with the goals and policies of Strathcona County.

**Responsibilities**

- Provide long range planning project support and research, as well as project management for minor projects
- Interpret and provide advice at an entry level on planning and development policies and regulations of the Municipal Government Act, the Municipal Development Plan, other statutory plans, the Land Use Bylaw as well as other regulations, policies and procedures for a diverse range of internal/external customers
- Prepare, process and facilitate Municipal Development Plan, area concept plan, area structure plan, Land Use Bylaw amendment applications and subdivision applications
- Prepare reports and presentations on planning initiatives and projects for the Planning & Development Services department
- Respond to external and internal referrals for Edmonton Metropolitan Regional Board referrals, statutory plan and amendment applications, Land Use Bylaw amendment applications, subdivision and development permit applications
- Assist senior planners in the establishment of branch policies, processes and procedures
- Attend open houses and public meetings on behalf of the Land Development Planning branch and act as a planning representative on various committees

**Skills and Abilities**

- Good public relations, interpersonal and communications skills (verbal and written) to communicate with County staff, the development industry and general public
- Facilitation and mediation skills and the ability to influence outcomes through public presentations and written reports
- Ability to carry out duties with minimal supervision and to take initiative to complete projects for the Land Development Planning teams
- Ability to achieve practical results allowing strategic and timely adjustments to the Land Development Planning work program in a complex and growing environment
- Ability to work in a multidisciplinary team to promote corporate and Planning & Development Services' goals/objectives to clients/members of the public
- Comprehensive knowledge of current applicable legislation, new trends and literature

**Qualifications**

- Post secondary Degree in Planning (or related field)
- Eligible to be a member of the Canadian Institute of Planners
- 1 to 3 years professional planning or related experience
- Technical knowledge of the practices and principles of community planning
- Knowledge of relevant federal, provincial and municipal legislation, policies and programs, as well as the ability to integrate/utilize them in planning and development projects

*Equivalencies of education and experience may be considered. In addition to providing a dynamic working environment, we offer a competitive salary and benefits package.*

Successful candidates will be required to provide proof of educational and professional credentials as noted in the resume.

This competition may be used to fill future vacancies for similar positions within the next 6 months.

**Competition #270-2022-EXT-PDS closes June 5, 2022**

*Thank you for your interest in Strathcona County. We only contact candidates selected for interviews.*

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A cover letter must be submitted along with a resume describing the interest in this position.

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