



Mountain View
C O U N T Y

External Employment Posting

1408 Twp. Rd. 320 / Postal Bag 100, Didsbury, AB Canada T0M 0W0
T 403.335.3311 F 403.335.9207 Toll Free 1.877.264.9754
www.mountainviewcounty.com

MVC03 - 2022 - Noon Friday February 18, 2022 – or until a suitable candidate is chosen
Manager Planning Services - Planning and Development Services

Full Time – Competitive Benefits Package – 2022 Starting Salary: \$112,573/per annum
(dependent on education and experience)
35- hour work week Monday through Friday 8:00 am to 4:00 pm – 1 hour unpaid lunch

The Position:

Reporting to the Director of Planning and Development this position is responsible for leading and managing staff of Planning Services to process and review applications and planning studies, projects, and assignments. The incumbent is expected to exercise expert independent judgment, initiative and decision-making to develop timely solutions to complex files; lead, supervise and mentor staff and work collaboratively with colleagues or consultants with a diverse range of professional training.

The Right Fit

We know that changing careers or moving to a new company is not an easy task. Your next career move needs to be the right move for you. We offer a career opportunity that:

- Helps you achieve your career goals in a supportive environment
- Challenges you to be the best you can be and encourages you to grow professionally
- Allows you to make a difference in the lives of others

The Candidate:

- Completion of a University Degree, in planning or a related field; Membership required or preferred in the Canadian Institute of Planners (CIP) the Alberta Professional Planners Institute (APPI); a combination of education and experience may be considered;
- Five to ten (5-10) years of progressively responsible planning experience, in the role of Senior Planner or Manager; preferably in a rural municipal environment;
- Extensive knowledge of planning and municipal legislation and other relevant provincial statutes;
- Proven and effective management, team building, leadership and supervisory strengths; commitment to continuous improvement and excellent customer service;
- Completion of a University Degree, in planning or a related field; Membership in the Canadian Institute of Planners (CIP) the Alberta Professional Planners Institute (APPI); a combination of education and experience may be considered;
- High degree of competency in using computers in the technical areas of word processing, spreadsheets, databases and presentation software and databases. (MS Suite preferred)
- Valid Alberta Operator's License (no more than six (6) demerits).

Submissions will be received until **Noon Friday February 18, 2022**. All applications are to be marked “*confidential*” and will be received in confidence. Submit resumes, Attention Human Resources, in one of the following ways:

- Email to hr@mvcountry.com
- Fax to (403)335-9207
- Mail to Mountain View County. 1408 Township Road - PO Bag 100, Didsbury, AB T0M 0W0

Note: For a detailed Position Description please contact Human Resources directly at 403-335-3311 ext 153 or email your request to hr@mvcountry.com

We appreciate the interest of all candidates; however only those considered for an interview will be contacted.