



THE CITY OF YELLOWKNIFE

Manager, Planning and Environment

The City of Yellowknife is an inclusive employer offering a dynamic and rewarding work environment that delivers valuable services to our residents. Working in Local Government provides many opportunities to not only develop your career but also to improve the lives of residents and visitors to Yellowknife! At the City, the diverse backgrounds of our employees help us to create a positive, safe and fun environment for us all. The City is committed to hiring a diverse and skilled workforce that is representative of the community, strengthening our ability to provide high quality services and excellent customer service to residents. In addition, the City of Yellowknife is committed to reconciliation and implementing actions intended to increase the number of Indigenous peoples who work for the City. The City of Yellowknife welcomes applications from all qualified candidates, and encourages Indigenous persons, visible minorities and persons with a disability to self-declare when submitting their application.

We are actively recruiting for a qualified professional, highly skilled and experienced individual to assume the role of Manager, Planning & Environment. Reporting to the Director of Planning and Development, the Manager is responsible for the management, administration, implementation and daily operation of land use planning and environment/climate activities carried out by the municipality. The incumbent does this through ensuring the efficient operation of all resource aspects of the Planning and Environment division. This includes areas pertaining to long term policy development, zoning and development decisions, representation of the City at appeal hearings, management of development contractors and site plan/subdivision developments. Administration requirements include budget, program planning, reporting to council and committee, as well as staff and time management.

Candidates must possess a University degree in planning, urban planning, or a related field. Membership in the Canadian Institute of Planners and being a Registered Professional Planner is required. The incumbent must have a minimum of eight (8) years' experience in urban planning or a related field, and a minimum of five (5) years progressive experience supervising or managing staff. Experience working for a municipality is an asset, including divisional budget management. The ideal candidate will also possess a demonstrated ability to be a strong leader of professionals, an effective communicator and motivator of people with the ability to develop and impart vision, direction and policy both internally in the division and to a broader audience in the public.

The City of Yellowknife offers a competitive salary range of \$133,679 - \$167,098 and a comprehensive benefit package including a monthly housing allowance, a defined benefit pension plan and relocation assistance. For further information or clarification of the job description, please contact Human Resources at: hr@yellowknife.ca.

Qualified applicants are required to apply no later than Wednesday, July 17, 2024.

Please visit the City of Yellowknife website at: www.yellowknife.ca to submit your resume.

Please be advised that the City of Yellowknife requires all prospective employees to provide a criminal records check prior to employment. We thank all applicants who apply, but advise that only those to be interviewed will be contacted.