

Planning Manager (Supporting the GO Expansion Program)

[Department: | [Location: Toronto

Comtech



Comtech Group Inc. (Comtech) is a multidisciplinary consulting firm providing integrated consulting solutions on complex capital projects, including Program and Project Management, Project Controls, Engineering, Technical Advisory, Construction Management, and Technology Integration Services. Our team thrives on embracing and navigating technical challenges within the Transportation and Infrastructure, Industrial and Manufacturing, Energy and Utilities, and Buildings and Facilities markets. Our core focus is supporting project owners through collaborative and integrated partnerships to deliver projects that improve the world around us.

Why Choose a Career with Comtech?

There are many great reasons to join Comtech, and we would be happy to discuss these with you. For example, at Comtech you will find:

- A wide range of programs and projects in Canada and abroad
- Stimulating work with a world-class team
- An entrepreneurial spirit infused in everything we do
- Cross-team collaborations that drive innovation
- Opportunities to continuously improve our processes and projects
- A workplace that fosters diversity and inclusion
- A variety of leadership opportunities for high-potential team members
- Dynamic career development paths and mentorship

Comtech's Core Values

- **People:** Our strength is our team; we challenge ourselves to grow and succeed together
- **Client Focus:** We proactively engage with our clients to ensure that we deliver quality results
- **Continuous Improvement:** Our pursuit of excellence brings value to everything we do
- **Integrity:** We do what we say

About your Role

Responsibilities

- Candidate should be specialized in Rail Systems planning/scheduling such as (Signaling, CBTC, OCS, SCADA)
- Performs and/or coordinates collects, verifies, and integrates the work scope for all entities into the total Program plan. Reviews the representation of scope in schedules
- Develop and maintain all the required schedules and ensure the integrity of data across the entire life cycle

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- Creation and implementation of key scheduling requirements such as bespoke activity coding, naming conventions, client requirements management protocol, project calendars and resource and plant data libraries
- Support resource planning and analysis
- Performs productivity analysis of construction operations. Prepare required progress reports and dashboards to provide status updates to all internal and external clients
- Analyze schedule variance, float and trending and monitor schedule KPI's
- Develop progress measurement process and analyze progress and performance data
- Manage schedule change notices and forecast program impact. Implement corrective action when performance trends deviate from the baseline
- Perform audits on various schedules including those produced by contractors, and prepare all required output documents
- Collaborate with all cross-functional teams to maintain, add, or modify the schedule data and plans
- Manages the preparation of subject-specific schedules on an as-required basis
- Verifies consistency with previous reports to ensure compatibility. Responsible for issuing reports required by management and procedures
- Coordinates information input into specific studies. Responsible for integration of activities and total work scope identification. Evaluate study results and recommends conclusions for project team consideration and discussion

Qualifications Required

- Undergraduate degree in Engineering, or equivalent experience
- 5-10 years planning experience in mega projects with Systems Rail experience
- Proven experience and ability in planning, scheduling and managing complex projects/program
- Proven problem solver with sound judgment who accepts ownership and accountability
- Expert level knowledge of project Planning and Scheduling software which include Primavera P6 & Excel
- Power BI and TILOS knowledge will be an asset
- Champions diversity & inclusion
- Preference is given to experience managing large rail system projects

At Comtech, it is our goal to attract, develop and retain outstanding employees and teams. Join our team of talented professionals who are committed to serving as trusted partners to our clients in delivering world-class project execution. Whether you are a recent graduate or an experienced professional, Comtech provides rewarding career opportunities for individuals that are driven, innovative, client-focused, and team-oriented. To learn more about Comtech, please check out our [LinkedIn](#) or visit our [website](#).

Comtech Group Inc. is committed to providing accessible employment practices that are compliant with the Accessibility for Ontarians with Disabilities Act (AODA). If you require accommodation during any stage of the recruitment process, please notify Human Resources @ Comtech by emailing – career@teamcomtech.com

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Comtech Group offers our employees a competitive compensation package with comprehensive employee benefits and an environment that fosters teamwork & entrepreneurial spirit. Comtech Group is an equal opportunity employer. Please apply to Comtech Group via this link <https://teamcomtech.hua.hrsmart.com/hr/ats/Posting/view/296>.