

Community Planner

Are you a recent graduate with up to five years' experience that wants to learn on the job? Are you a creative thinker and problem solver that is good at applying research to come up with equitable solutions? Are you interested in planning at all scales (from site to regional) and can travel to communities as needed? If so, we want to hear from you!

There is opportunity for the successful candidate to work out of one of our Calgary, Edmonton, Saskatoon, Burnaby, Langley or Victoria offices.

A Little About Us

We are community planners that work together with engineers, technologists and landscape architects to design neighbourhoods and deliver infrastructure, minimizing environmental impact and maximizing benefit to the community.

ISL's Community Planning Team brings decades of experience in both urban and rural communities – providing planning policy and land development leadership across Western Canada with the support of a full-service engineering firm. Our team is based on:

- a foundation of collaborative partnerships with all levels of government and the private sector
- a reputation as the consultant who helps our clients create equitable plans that meet local and regional needs

Projects and Communities we are proud to have supported:

- Municipal Development / Official Community Plans for Athabasca, Greenwood and the MD of Bighorn
- Land Use and Zoning Bylaws in St. Albert, Whitehorse and Nanton
- Planning Services for Carstairs, Coaldale and the County of Northern Lights
- Housing Needs Assessments/Strategies for Drumheller, Fort. St. John and Kamloops
- Growth Studies for Wainwright, Brooks and Leduc
- Regional Plans for the Edmonton and Calgary Metropolitan Regions

A Little About You

Your cover letter must:

- Demonstrate general knowledge of planning and development issues in a municipal context, and
- Share a project you supported where there was a large planning impact to a community

Your resume should show us:

- An Accredited Undergraduate Planning Degree or a related field such as Urban Studies, Human Geography or Public Policy
- Up to five (5) years' experience in the planning profession
- Demonstrated experience writing policy and advising community with knowledge of the policy lifecycle
- Critical thinking skills and an understanding of the provincial planning context in Alberta or Western Canada
- Excellent time management and organizational skills, with a high attention to detail

Bonus points for:

- Membership or Candidate Membership in the Canadian Institute of Planners (CIP) and Alberta Professional Planners Institute (APPI) or an equivalent provincial institute
- Working knowledge of AutoCAD, ArcGIS, and/or Adobe Creative Cloud (Adobe Illustrator, InDesign, and Photoshop)
- Experience with public engagement processes and strategies (IAP2 an asset)

A Little More About the Role

Our community planning team is looking for a dynamic and enthusiastic planner that is early in their career to join our team. In this role you will have the opportunity to work on, and eventually lead, a variety of planning projects. The ideal candidate is a solution-oriented, confident person with a team mentality. Your ability to listen, interpret, and be flexible in the solutions delivered to our clients will be key to your success. While no two days may look the same, you can expect to:

- Work as a part of a multidisciplinary multi-office team to deliver planning projects across Western Canada,
- Prepare and facilitate the approvals of policy planning projects including Municipal Development Plans/Official Community Plans, Intermunicipal Development Plans, Area Structure/Redevelopment Plans, Land Use Bylaws/Zoning Bylaws and related work.
- Provide planning advisory services to municipalities including planning advice, development reviews and grant writing support.
- Present project deliverables to local government Councils, Boards, committees, the public and other affected parties.
- Conduct research and policy analysis with clearly communicated results both verbally and in writing for your project work and in support of senior planning leads.
- Participate in networking opportunities with professional associations, government agencies and industry.
- Support the preparation of proposals for community planning projects and providing general support for our business development or marketing initiatives.
- Travel to client municipalities to support project deliverables, engage with the public and learn about the community.
- Be an active participant in client meetings to build and foster client relationships
- Other related duties as assigned.

More About the Role

We value you for your contributions and want to ensure that your personal success is intertwined with your professional success. Our wellness philosophy encompasses the four pillars of physical, mental, financial and spiritual wellbeing. Our benefits package is comprehensive and offers you some of the best available tools to maximize your career and lifestyle.

Depending on your experience level, the salary range for this position (based on a 40-hour work week) is:

- \$60,000 - \$90,000

Here are some of the exceptional benefits we provide:

- Excellent mentorship
- Flexible working hours
- Hybrid model of work
- Employer paid benefits including health, dental and extensive paramedical services
- Healthcare Spending and Lifestyle Option Accounts
- Group RRSP
- Annual bonus incentives
- Paid professional development opportunities and memberships
- 24/7/365 Employee Family Assistance program