



The County of Grande Prairie builds on its natural environment and the entrepreneurial spirit of its citizens to provide an unmatched quality of life and opportunity for all. We offer a collaborative and dynamic workplace where our values of Trustworthy, Transparent, Respectful, and Collaborative guide our conduct and contribute to a healthy culture.

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PLANNER I

Planning and Development Department

Competition #:	HR-2021-0075
Employment Type:	Permanent – Full Time
Schedule:	35 hours/week, Monday to Friday
Wage:	\$46.55 to \$54.76 hourly
Closing Date:	<u>December 25, 2021, at 11:59 pm or until suitable candidate found</u>

At the County of Grande Prairie, we believe that our region has much to offer and that through sound planning and good policies we can create the conditions that will foster an entrepreneurial spirit and sustainable prosperous communities.

We're looking for a Planner who has an interest in both urban and rural planning, and a keen interest in learning. If you are looking for practical experience in a busy and dynamic Planning Department, are innovative, enjoy multitasking, and are able to easily adapt to changing priorities, you may be the right one to join the team!

The Planning & Development Services department is responsible for implementation of planning and development goals, and for establishing and overseeing all planning, development and subdivision processes. The Planner reports to the Planning Manager and is responsible for duties associated with the processing of subdivision applications, statutory plan and land use bylaw amendments, and providing planning advice to the staff and public.

QUALIFICATIONS

- Valid Class 5 Driver's License and clean abstract
- A Planning or related undergraduate or graduate degree
- Experience with Office 365

JOB DUTIES

- Review, analyze and prepare reports regarding applications for land use bylaw and area structure plans amendments
- Review, comment and make decisions on proposals for development permits
- Review and comment on subdivision applicants
- Provide effective information to the public and developers respecting planning requirements including Municipal Government Act, Subdivision and Development Regulations, Statutory Plans and Land Use Bylaw

- Represent the County at public information meetings that may be held with respect to any planning processes
 - Liaise and coordinate with other County departments, government agencies and adjacent municipalities
 - Presentation of comments and recommendations to Council or the MPC
 - Provide representation to the Subdivision and Development Appeal Board
 - Provide assistance on long range planning projects including Municipal Development Plans, Area Structure Plans and other planning matters
 - Provide direction and guidance to support staff in the processing of applications
 - Participate in other municipal planning activities and issues.
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We thank all applicants for their interest; however, only those selected for an interview will be contacted.

This position will be open until a suitable candidate is found. First review of candidates will occur on December 9, 2021.

The County of Grande Prairie recognizes and values the principles of fair hiring practices. We are committed to a respectful and inclusive workplace and welcome applications from all qualified individuals.

Should you require accommodation through any stage of the recruitment process, please contact hr@countygp.ab.ca and we will work with you to meet your needs.