



Municipal Planner

Competition number: RC 2017 0046

Department: Planning and Development

Close Date: October 11, 2017

Salary Range: \$69,190 - \$93,610

The City of Spruce Grove is a fast growing, dynamic city committed to building and maintaining a fiscally responsible community that serves our residents, attracts visitors and promotes future growth. Through the actions of the Shared Principles, innovation is encouraged; communication and learning are continuous in this team environment while maintaining a positive work and family life balance.

Responsibilities:

Reporting to the Manager of Planning, the Municipal Planner is responsible for current and long range planning functions that require the application of professional land use planning theories, methodologies and principles. You will perform a variety of planning activities including processing current planning applications and projects. You will also perform long range planning activities, including development of statutory plans and amendments, interpretation and development of planning policy, and development of recommendations on various statutory plans and bylaws.

We are looking for someone who has:

- Knowledge of the land use planning principles, theory and practice as well as the Municipal Government Act, provincial and municipal policies, procedures and bylaws.
- Excellent oral and written communication skills.
- Excellent organizational skills and high attention to detail.
- Excellent customer service, teamwork, organizational and project management skills.
- Ability to work within prescribed timelines and handle multiple projects at one time.
- Knowledge of principles, methodology and practices of research and data collection.

Qualifications:

- Post-secondary Degree in urban or regional planning, related field of studies or equivalent.
- Three (3) to four (4) years of related experience, preferably in an Alberta municipal setting. Candidates with less experience may be considered at a developmental level.
- Eligible for provisional membership in the Canadian Institute of Planners (CIP).

Visit our website at www.sprucegrove.org for more information and to apply online.