

OPPORTUNITY PROFILE (2020-15)

Manager of Planning & Development

CITY OF LACOMBE

Located in the heart of Central Alberta midway between Calgary and Edmonton, Lacombe is a unique community of approximately 13,000 residents. While rich with history and culture, Lacombe is very active with an abundance of parks and trails. The city has a well preserved historic commercial core and houses the Federal and Provincial Agriculture Research Centre. Lacombe has a vibrant arts and culture scene and several museum and art hubs including Lacombe Memorial Centre, the Flatiron Building Interpretive Centre, the Michener Museum and the oldest functioning Blacksmith Shop in the province. Lacombe boasts a plethora of recreational activities including an extensive system of trails and the Gary Moe Auto Group Sports & Leisure Complex.

Reporting to and under the general direction of the Director of Operations and Planning Services Division, the Manager provides leadership and direction, and maintains overall responsibility for the quality and timely delivery of planning, subdivision, development, permits and inspection services for the City of Lacombe. This position is responsible for coordinating all planning projects, statutory and municipal plans, and Land Use Bylaw and Outline Plan reviews, updates and amendments with a focus on providing exceptional customer service. The manager is responsible for development and management of the annual department budget and business plan ensuring linkage to the City's Strategic Plan. It is anticipated the department will be transitioning to a new technology solution in 2021/2022. For more details on the opportunity, please see our website www.lacombe.ca/employment.

As a strategic thinker, the successful candidate requires demonstrated leadership, team building and conflict resolution skills, business/technical writing skills, coaching and mentoring abilities; in addition to time management, organizational, problem solving and decision making abilities.

QUALIFICATIONS

- Post-Secondary degree in Urban Planning or Design, Geography or a related field;
- A minimum of seven years of related experience, two of which include a supervisory and/or management role;
- APPI Regulated members required;
- Or an equivalent combination of education and experience.

COMPENSATION

\$97,695 - \$122,129 per annum. The City of Lacombe offers a generous benefit package, including health and welfare benefits, provincial pension plan, optional supplemental pension and 3 weeks' vacation.

If you believe this is the right career opportunity for you, please submit your resume in confidence to:

Human Resources, City of Lacombe
5432-56th Avenue, Lacombe, AB T4L 1E9
Or by Email: hr@lacombe.ca

Resumes will be received up to September 16, 2020 at 4:30 pm.
Interviews will be scheduled the week of September 28, 2020.

All applicants are sincerely thanked in advance for their interest. Only those invited for an interview will be contacted.