



CITY OF
FORT SASKATCHEWAN

Senior Planner

Competition #J1123-1369

One (1) Permanent Full Time Position

Reporting to the Manager, Current and Long Planning, the Senior Planner is responsible for carrying out advanced and complex planning activities. This includes initiating, executing, and implementing long range planning projects and delivery of core services within the Current & Long Range Planning business unit. The Senior Planner will also play a leading role in reviewing and processing complex land development initiatives and applications such as the land use bylaw amendments.

Specific accountabilities for this position include implementation of the City's new Municipal Development Plan through managing the development, maintenance and evolution of the City's statutory and non-statutory planning documents and policies. The Senior Planner will lead and manage the City's ongoing New Land Use Bylaw project. They will provide support in undertaking strategic planning initiatives; will review, research, and provide preliminary evaluations for long range and current planning proposals; and will provide support in processing land development applications. This position will represent the City at Regional Boards, Committees and Working Groups; will participate in Intermunicipal initiatives and matters with neighboring municipalities; and will respond to planning referrals from adjacent municipalities. The Senior Planner will undertake research and analysis as necessary; and will prepare, write and present reports to the City Council, Council Committees, regional boards, and the Subdivision & Development Appeal Board. The position involves planning and conducting public and stakeholders' engagements.

The successful candidate will have a degree in Urban and Regional Planning or a related discipline such as social sciences, environmental design, urban design, or similar. A master's degree and eligibility for membership in the Alberta Professional Planners Institute and the Canadian Institute of Planners is preferred. The Senior Planner will have a minimum of five (5) years of related experience, with knowledge of the Municipal Government Act. Experience writing and interpreting planning policy, including the Land Use Bylaw and subdivision processes. They should have understanding, and experience is developing statutory and non-statutory long range plans such as Municipal Development Plans, Area Structure Plans, and Outline Plans. Project Management experience will be an asset. This position requires a high degree of computer literacy, with experience using Microsoft Office applications including Microsoft Project, Excel, and Word.

The Planning & Development Department takes pride in creating 'Made in Fort Sask' solutions to complex issues through systems thinking, and solution oriented and collaborative approach to problem solving. The incumbent will have strong interpersonal skills with the ability to communicate, negotiate, and address conflicts with the internal and external stakeholders confidently, positively and respectfully.

The City of Fort Saskatchewan offers a competitive compensation package with a salary range of \$90,226.50 to \$106,158.00 per annum. Qualified applicants are invited to apply in confidence no later than **December 19, 2023** through the **Career Portal** on the City's Website at www.fortsask.ca.



Take your Career in the Right Direction

Fort Saskatchewan, home to more than 27,000 people, is a vibrant economic and cultural hub located in Treaty 6 Territory and Métis Nation of Alberta Region 4, just 15 minutes northeast of Edmonton. The City of Fort Saskatchewan proudly manages recreation, culture and historic amenities including a performing arts theatre and a fitness centre within the Dow Centennial Centre and the historic 1875 – 1885 NWMP Fort Representation in the heart of downtown. Located on the banks of the North Saskatchewan River, Fort Saskatchewan boasts more than 80 km of paved trails along with many natural areas for residents to explore. As a City, we believe in diversity and inclusion and are working toward creating a city where all residents are respected and have a sense of belonging.

The City of Fort Saskatchewan thanks all applicants for their interest but advises only those under consideration will be contacted.