

Principal Policy Planner (Planner II) Job Number: 43983

The Urban Strategies Section of the Planning and Environment Services Branch delivers policy solutions for land use issues in Edmonton. In particular, it currently leads a multi-year project preparing district plans to support the City Plan's 15-minute districts. This, and other related projects combine technical work, research, and public engagement to help us prepare for the implementation of The City Plan as we grow to 1.25 million people.

With a focus on the City of Edmonton's Cultural Commitments to Safe, Helpful, Accountable, Integrated and Excellent, you will:

- Work with the public and stakeholders to identify improvements and make edits to draft district plans
- Manage and/or contribute to other policy planning and redevelopment planning projects
- Support public engagement in alignment with the City's Public Engagement Policy within the project, including strategy, event planning, facilitation, documenting feedback, and proposing amendments based on feedback
- Draw upon planning experience to proactively identify policy conflicts and solutions
- Collaborate across business areas to ensure that policy work is aligned with other City projects
- Contribute to the collective energy that makes the Urban Planning Strategies unit and the District Planning team great
- Understand and apply established project methodologies for policy review and mapping, and contribute to improvements in these methodologies
- Understand project timelines and manage workload to focus on key deliverables as directed by the project manager
- Gather background information or perform research on specific topics
- Perform other related duties as required

Qualifications:

- Bachelor's degree in Urban Planning or a discipline related to the functions of the position
- Membership, or eligibility for membership, in the Canadian Institute of Planners is an asset
- Four years of land use and/or policy planning experience in the public and/or private sector including:
 - integrated land use and transportation planning policy development
 - a broad and demonstrated experience in handling projects
 - public and stakeholder engagement
- Experience working with and integrating multiple planning functions such as transportation, land use, parks, drainage, public and stakeholder engagement; experience with Indigenous engagement is an asset
- Current knowledge of the provincial legislative framework, economic and legal trends that may influence or impact planning policy, statutory framework, regulations (e.g., Zoning Bylaw)
- Demonstrated research and analytical skills to support urban planning strategies decision making
- Experience managing or participating in mapping processes using geographic information systems (GIS); technical ability with GIS is an asset
- Excellent interpersonal and conflict resolution skills, including consensus building and the ability to champion project outcomes
- Demonstrated ability to solve problems, think critically, and make decisions in innovative and creative ways
- Proven experience in the preparation and delivery of excellent writing, verbal, and presentation skills with the capacity to reach a broad range of audiences including complex politically sensitive projects and topics
- Strong problem solving and decision making skills
- Good customer service skills and the ability to establish and maintain effective working relationships in a multidisciplinary team environment
- Excellent organizational skills and the ability to prioritize multiple pieces of work with changing timelines
- Demonstrated ability to achieve results in the context of a respectful, inclusive and service-minded style
- Demonstrate the key behaviours and attributes of the City's six leadership competencies: Courage, Inclusivity, Values-Based Influencer, Collaborative Networker, Systems Thinker and Creative Innovator
- Applicants may be tested

The City of Edmonton is committed to inclusive, respectful and equitable workplaces that represent the communities we serve. We continuously improve our systems, policies and practices to remove barriers and ensure our employees, in all their diversity, can succeed. We value applicants with a diverse range of skills, experiences and competencies, and encourage you to apply. To learn more, see the Art of Inclusion: Our Diversity and Inclusion Framework here: <https://bit.ly/3hd2d95>.

The City of Edmonton strives to provide reasonable access and accommodations throughout the application and selection process. If you would like to request an accommodation at any stage of the process, please contact Employment@edmonton.ca.

COVID-19 Notice: The City of Edmonton has implemented a COVID-19 Vaccination Policy. Employees must be fully vaccinated against COVID-19 and provide proof of vaccination. Employees who cannot be fully vaccinated on the basis of a protected legal ground (e.g. medical, religious) may request an exemption. Please note that this policy applies to all employees, including new hires, and volunteers. If your application is successful, you will be asked to provide proof of vaccination or request an exemption.

For more information, please refer to our COVID-19 Vaccination Policy (bit.ly/3IKwb6j) and COVID-19 Vaccination Procedure (bit.ly/39BICMt).

**1 permanent full-time position and up to 3 temporary full-time positions up to 18 months
in accordance with Article 18.02 of the Collective Agreement**

Hours of Work: 33.75 hours per week. The weekly hours of work for this position are currently under review and may change at a future time. Any changes will be made in accordance with the City of Edmonton/Civic Service Union 52 collective agreement and the incumbent will be notified in advance.

Salary: \$48,106 - \$61,389 (Hourly); \$84,750.750 - \$108,152.070 (Annually)

Talent Acquisition Consultant: HJM/JB

Classification Title: Planner II

Posting Date: Jun 10, 2022

Closing Date: Jun 24, 2022 11:59:00 PM (MDT)

Number of Openings (up to): 4 - Permanent and Temporary Positions Full-time

Union: CSU 52

Department: Planning and Environment Services

Work Location(s): 8th Floor Edmonton Tower, 10111 104 Avenue Edmonton T5J 0J4