

Planner I - Urban Growth & Open Space Strategy Job Number: 43979

As a Planner I within Urban Growth and Open Space Strategy, you will be responsible for professional performance in the areas environmental and open space planning. Your core functions will be research, assessment, and implementation of the City's open space strategies and regulations. You will also be responsible for undertaking a variety of projects or work assignments, requiring analysis and the generation of alternatives, recommendations and decisions, as well as participation in the development of proposed policies, plans, and projects.

This work involves the use of open space planning concepts, techniques and principles, within applicable provincial legislation, municipal regulations, and City policy and procedures.

With a focus on the [City of Edmonton's Cultural Commitments](#) to Safe, Helpful, Accountable, Integrated and Excellent, you will:

- Apply knowledge of land use, active transportation, environmental and open space policy planning
- Collaborate with internal and external partners to improve conformance with policies and procedures and promote best practices in open space and environmental planning
- Complete formal written and verbal presentations as required
- Conduct research and analysis, as well as provide detailed and accurate information on a timely basis when required
- Participate in interdisciplinary studies and reports in support of plan and/or policy development
- Support internal engagement across relevant City departments and public engagement plans and methods
- Support the development of plans for new neighbourhoods, proposed statutory plan amendments, rezoning, and subdivision applications through the Land Development Application process
- Perform other related duties as required

Qualifications:

- Bachelor's Degree in Urban and Regional Planning, Landscape Architecture, Environmental Studies or a related area; a Master's degree in these disciplines is preferred
- Eligibility for membership in the Canadian Institute of Planners (MCIP)
- 2 years of progressively relevant and responsible planning experience, including policy development, development planning, and/or open space planning
- Detailed knowledge of the principles and practices of urban planning in general, and environmental and open space planning in detail
- Expertise in current best practices in municipal service delivery for parks and recreation services, active transportation, environmental and open space planning
- Knowledge of applicable legislation, regulatory requirements and applicable governing policies and plans
- Ability to communicate complex information effectively both verbally and in writing
- Ability to establish and maintain effective working relationships with a variety of internal and external partners and stakeholders and appropriately engage the public
- Excellent time management and project management skills
- Knowledge of statistical techniques and research methodologies, including quantitative and qualitative analysis
- Knowledge of computer systems, including word processing, spreadsheets, and mapping applications
- Ability to build professional networks, establishing and maintaining effective working relationships across City departments and externally with industry, government and community partners
- Exceptionally strong interpersonal and organizational skills
- Demonstrated ability to achieve results in the context of a respectful, inclusive and service-minded style
- Valid Alberta Class 5 driver's licence (or provincial equivalent) is a requirement of this position; optional personal vehicle use on City business requires business auto insurance
- Obtaining and maintaining a City Driver's Permit may be a requirement of this position
- Demonstrated ability to achieve results in the context of a respectful, inclusive and service-minded style
- Demonstrate the key behaviours and attributes of the City's six leadership competencies: Courage, Inclusivity, Values-Based Influencer, Collaborative Networker, Systems Thinker and Creative Innovator
- Applicants may be tested

The City of Edmonton is committed to inclusive, respectful and equitable workplaces that represent the communities we serve. We continuously improve our systems, policies and practices to remove barriers and ensure our employees, in all their diversity, can succeed. We value applicants with a diverse range of skills, experiences and competencies, and encourage you to apply. To learn more, see the Art of Inclusion: Our Diversity and Inclusion Framework here: <https://bit.ly/3hd2d95>.

The City of Edmonton strives to provide reasonable access and accommodations throughout the application and selection process. If you would like to request an accommodation at any stage of the process, please contact Employment@edmonton.ca.

COVID-19 Notice: The City of Edmonton has implemented a COVID-19 Vaccination Policy. Employees must be fully vaccinated against COVID-19 and provide proof of vaccination. Employees who cannot be fully vaccinated on the basis of a protected legal ground (e.g. medical, religious) may request an exemption. Please note that this policy applies to all employees, including new hires, and volunteers. If your application is successful, you will be asked to provide proof of vaccination or request an exemption.

For more information, please refer to our COVID-19 Vaccination Policy (bit.ly/3IKwb6j) and COVID-19 Vaccination Procedure (bit.ly/39BICMt).

Up to 1 temporary full-time position for up to 18 months

in accordance with Article 18.02 of the Collective Agreement

Hours of Work: 33.75 hours per week. The weekly hours of work for this position are currently under review and may change at a future time. Any changes will be made in accordance with the City of Edmonton/Civic Service Union 52 collective agreement and the incumbent will be notified in advance.

Salary: \$45,846 - \$57,931 (Hourly); \$80,769.190 - \$102,059.940 (Annually)

Talent Acquisition Consultant: HJM/JB

Classification Title: Planner I

Posting Date: Jun 10, 2022

Closing Date: Jul 1, 2022 11:59:00 PM (MDT)

Number of Openings (up to): 1 - Temporary Full-time

Union: CSU 52

Department: Planning and Environment Services

Work Location(s): 7th Floor Edmonton Tower, 10111 104 Avenue Edmonton T5J 0J4