

Planner II - Planning Coordination Job Number: 42659

The Urban Planning and Economy Department is the delegated Development Authority for the City of Edmonton, and is responsible for all manner of land use duties and decision making for the public good, as legislated by the Municipal Government Act. The execution of these legislated duties is performed by various professionals within the department, one of which is the Planner II.

As the Planner II, you will process, review and manage applications to rezone properties, amend statutory (and non-statutory) plans, and legally close roadways. You will be relied upon to provide professional judgment and advisory services (both written and verbally) to City Councillors, other department members, civic administration, the development industry, lawyers, members of the public and other external stakeholders. You are to navigate politically sensitive issues and find creative solutions. You will also write reports, compile bylaw packages for presentation to City Council and provide mentorship to junior team members.

With a focus on the City of Edmonton's Cultural Commitments to Safe, Helpful, Accountable, Integrated and Excellent, you will:

- Manage the review of complex, potentially contentious land development applications including rezonings, road closures, and text amendments to statutory and non-statutory plans which includes consulting with technical stakeholders to collect and assemble relevant information and data
- Negotiate with applicants to amend, revise, and shape development proposals to achieve compliance with relevant plans, bylaws and regulations
- Apply planning expertise, creativity, intelligence, problem solving and decision making skills to analyze and resolve planning issues and make recommendations regarding land use matters and the public interest
- Manage timelines while managing multiple application files and working with a variety of stakeholders
- Provide leadership, advice and consultation services to various stakeholders regarding community and land use planning proposals, including public engagement, issue identification, and the resolution of planning issues as they arise
- Respond to inquiries of a sensitive or complex nature from Council, senior administration, the public, developers, and consultant
- Mentor Planners and Planning Technician and during absences/vacations of the Senior Planner, perform Acting Senior Planner duties
- Provide input into the design and development of government plans or policies affecting land use, zoning, public utilities, community facilities, housing, or transportation
- Lead community engagement processes which include informing residents about the process, sharing information about the application and responding to their concerns
- Perform other related duties as required

Qualifications:

- Bachelor's or Master's degree in Urban or Regional Planning or a related degree
- Eligibility for membership in the Canadian Institute of Planners is considered an asset
- 4 years' experience in the area of land development planning
- Knowledge of principles and practices of urban planning and development
- Knowledge of planning and development processes, the Municipal Government Act, and relevant statutory plans, policies, procedures, and bylaws
- Effective communication skills and an ability to build and maintain strong relationships with a diverse range of stakeholders
- Excellent organizational, communication (written and verbal), presentation and project management skills
- Proven ability to analyze complete technical information, interpret regulations, and make timely decisions
- Demonstrated ability to resolve problems and situations that are sensitive in nature
- High level of initiative, independence, and leadership in a time pressured environment
- Proven ability to work collaboratively in a team environment.
- Demonstrated ability to achieve results in the context of a respectful, inclusive and service-minded style
- Embrace the Cultural Commitments of Safe, Helpful, Accountable, Integrated and Excellent, and foster an environment that encourages others to do the same
- Demonstrate the key behaviours and attributes of the City's six leadership competencies: Courage, Inclusivity, Values-Based Influencer, Collaborative Networker, Systems Thinker and Creative Innovator
- Applicants may be tested

The City of Edmonton is committed to inclusive, respectful and equitable workplaces that represent the communities we serve. We continuously improve our systems, policies and practices to remove barriers and ensure our employees, in all their diversity, can succeed. We value applicants with a diverse range of skills, experiences and competencies, and encourage you to apply. To learn more, see the Art of Inclusion: Our Diversity and Inclusion Framework here: <https://bit.ly/3hd2d95>.

The City of Edmonton strives to provide reasonable access and accommodations throughout the application and selection process. If you would like to request an accommodation at any stage of the process, please contact Employment@edmonton.ca.

COVID-19 Notice: The City of Edmonton has implemented a COVID 19-Vaccination Policy. Employees must be fully vaccinated against COVID-19 and provide proof of vaccination. Employees who cannot be fully vaccinated on the basis of a protected legal ground (e.g. medical, religious) may request an exemption. Please note that this policy applies to all employees, including new hires, and volunteers. If your application is successful, you will be asked to provide proof of vaccination or request an exemption.

For more information, please refer to our COVID-19 Vaccination Policy (bit.ly/3IKwb6j) and COVID-19 Vaccination Procedure (bit.ly/39BICMt).

Up to 1 permanent full-time position

Hours of Work: 33.75 hours per week. The weekly hours of work for this position are currently under review and may change at a future time. Any changes will be made in accordance with the City of Edmonton/Civic Service Union 52 collective agreement and the incumbent will be notified in advance.

Salary: \$48,106 - \$61,389 (Hourly); \$84,750.750 - \$108,152.070 (Annually)

Talent Acquisition Consultant: VL/JB

Classification Title: Planner II

Posting Date: Feb 10, 2022

Closing Date: Feb 24, 2022 11:59:00 PM (MST)

Number of Openings (up to): 1 - Permanent Full-time

Union: CSU 52

Department: Development Services

Work Location(s): 7th Floor Edmonton Tower, 10111 104 Avenue Edmonton T5J 0J4