



EMPLOYMENT OPPORTUNITY – DIRECTOR, COMMUNITY GROWTH & INFRASTRUCTURE

Working for a municipality is very rewarding but leading Growth and Infrastructure projects for one of the fastest growing municipalities in Canada, is exciting! These teams are ambitious, outcomes focused groups of professionals seeking an influential leader who loves to connect and works to remove obstacles to get to yes. Our organization is passionate about growing with purpose and providing high quality services and amenities to Chestermere. Are you the right Captain to steer this collaboration? Come see where all the action is!

The City is currently seeking a fulltime (37.5 hours per week), **Director of Community Growth and Infrastructure** to join our team. As a member of the senior management, Corporate Outcomes and Strategy Team (COST), this position provides vision and strategic leadership to the Community Growth and Infrastructure (CGI) functional area through high levels of professionalism, accountability and collaboration.

Key attributes that are required to be exceptional in this role include excellent communication skills, leadership induced with integrity, accountability, humility, vision and influence, being accessible, available and approachable, as well as possessing a clear understanding of the team's needs. Can you bring these qualities to this role? If so, we want to hear from you!

Why is the City of Chestermere Amazing? Not only will you be working with and alongside top talent, you will be entering into an amazing internal culture. The City of Chestermere believes in supporting its employees holistically. We offer flexible and remote work arrangements, creative perquisites, attractive pension and benefits plans, and so much more. What's more? Visit www.chestermere.ca/amazing to find out.

The Director of Community Growth and Infrastructure role includes, but is not limited to:

- Guides the development of bylaws, policies, plans and documents for infrastructure project management, engineering and municipal planning, development and safety codes services;
- Responsible for developing the departmental leaders to design and recommend strategies for short and long-term municipal development plans;
- Presents technical and governance information to Council and committees to facilitate Council priorities for municipal initiatives;
- Maintains positive relationships with stakeholders and organizations representing builders and developers, including BILD Calgary and regional municipalities;
- Ensures utility contracts are administered effectively and supports the ongoing development of the Asset Management and City Service Levels programs;
- Responsible for corporate leadership and strategy as a member of the COST team maintaining strong collaboration and communication with the CAO, Council and other senior leaders in the organization to ensure coordinated delivery of services;
- Represents COST by modelling the desired values, behaviours, confidentiality and professional consideration that contributes to a safe, ethical work environment and healthy team functioning, often in the role of a champion of change.
- Provides guidance, mentorship and coaching to team members ensuring that staff are given appropriate latitude for creativity within the bounds of accountability and regulatory compliance;
- Develops the annual City budget in collaboration with COST through priority-based budgeting and delivering budget recommendations to Council

For more information about this role, check out the attached detailed [job-description](#)

Consideration will be given to candidates who possess:

- Master's degree in Community Planning (City, Urban or Regional/Rural Planning), or at least one degree or designation in Engineering, Urban Design, Project Management with an equivalent combination of education and experience in a related field.
- Over 10 years of related and progressive municipal planning or engineering experience with related project management and financial oversight.
- Membership in the Canadian Institute of Planners or APEGA.
- Proven senior leadership and coaching ability to guide staff through continuous improvements in growing and evolving environment. Skilled advocate at balancing the needs of staff with the needs of the City.
- Advanced strategic, analytical, and critical thinking skills for making well informed decisions.
- Excellent business acumen, including proven budget management skills, grant and contract management skills.
- Extensive and expanding knowledge of the Municipal Government Act, Alberta Land Stewardship Act, the Safety Codes Act, Land Use Bylaws, Engineering standards and other relevant municipal plans, provincial policies and federal regulations.

Interested candidates are encouraged to submit their cover letter and resume referencing Job Competition 2021 Director of Community Growth and Infrastructure by 4:00 pm, Friday September 10, 2021

Attention: T Radloff **Email:** jobs@chestermere.ca