



Make working for
The City work for you.



Transit Planner

If you are committed to public service, enjoy collaborating with others, share our [values](#), and have a desire to learn and grow, join [The City of Calgary](#). City employees deliver the services, run the programs, and operate the facilities which make a difference in our community. We support work-life balance, promote physical and psychological safety, and offer competitive wages, pensions, and [benefits](#). Together we make Calgary a great place to make a living, a great place to make a life.

The City is committed to fostering a respectful, inclusive, and equitable workplace which is representative of the community we serve. We welcome those who have demonstrated a commitment to upholding the values of equity, diversity, inclusion, anti-racism, and reconciliation. Applications are encouraged from members of groups that are historically disadvantaged and underrepresented. Accommodations are available during the hiring process, upon request.

As a Transit Planner you will use your knowledge of transit operations and planning principles to be accountable for one quadrant of the city, developing a detailed understanding of transit routes, facilities, and community issues in relation to the overall service. Primary duties include:

- Coordinate with multiple parties to develop and implement transit network service plans to meet community and regional travel needs based on established City of Calgary and Calgary Transit policies, budgets, and objectives.
- Negotiate with internal and external parties to ensure public transit requirements are included in local area plans, infrastructure projects, development proposals, and other projects.
- Analyze data and use professional experience to develop recommendations for supervisors and management on a range of transit planning subject matter, such as facility siting, operational improvements, and enhancements to the customer experience.
- Collaborate with planners, engineers, and specialists in the Development Applications Review Team (DART) on behalf of Calgary Transit to ensure the best outcomes for Calgarians.
- Support special projects related to strategic initiatives, management and Council priorities, and emerging issues identified by the business unit leadership.
- Work with specialists from across the business unit to support Calgary Transit customers by responding to planned and unplanned service disruptions.
- Support Calgary Transit's asset management system by tracking/updating asset data, and submitting work orders to maintain assets (bus zone signs, shelters, benches, etc.).
- Respond to inquiries from interested parties, undertake field work and attend public events as a representative of Calgary Transit.

Qualifications

- A degree in Planning, Transportation, Urban Geography, Urban Studies (or a related discipline), and at least 1 year experience in transit planning or transit operations.
- An intermediate level of proficiency with Microsoft 365 is required.
- The following are assets:
 - Membership with the Alberta Professional Planners Institute (APPI) or Canadian Institute of Planning (CIP).
 - Experience in transportation planning, land use planning, or regional planning.
 - Experience with transit scheduling software and geographic information systems (GIS).
 - A valid Class 5 Driver's license (or provincial equivalent) with no more than six demerits, and no current suspensions or charges pending.
- Demonstrated application in the workplace of transit planning principles, analytical skills, strong conflict resolution and negotiation skills, creative problem solving, and strong written and oral communication skills are essential.
- Success in this position requires well-developed business and political acumen, sound judgement skills, strong written and oral communication skills, and the ability to effectively negotiate and collaborate on desired outcomes.

Pre-employment Requirements

- Applicants will be tested for appropriate skills.
- Successful applicants must provide proof of qualifications.

Union: CUPE Local 38
Position Type: 2 Temporary (up to 24 months)
Compensation: Pay Grade 11 \$42.09 – 56.27 per hour
Hours of work: Standard 35-hour work week
Audience: Internal/External

Business Unit: Calgary Transit
Location: 928 32 Avenue NE
Days of Work: This position works a five-day work week with 1 day off in a 3-week cycle.
Apply By: August 11, 2023
Job ID #: 308099

Apply online at www.calgary.ca/careers