

Get on Board! Apply to serve on the Calgary Subdivision and Development Appeal Board

The Subdivision and Development Appeal Board (SDAB) is an impartial board that hears appeals regarding decisions made by The City of Calgary subdivision and development authorities.

Visit calgarysdab.ca for more information about the process by which members are appointed to the Board.

Interested candidates for the SDAB should meet the following eligibility requirements:

- 18 years or older;
- A resident of the City of Calgary for at least six consecutive months immediately prior to appointment;
- Possess a strong interest in the complexities and challenges of development in the City of Calgary.
- Possess experience in one or more of the following areas:
 - Urban planning/land use/development;
 - Engineering;
 - Architecture;
 - Law;
 - Construction/development; or
 - Community representation or knowledge of community issues.
- Available to commit the required time.

A member of the Subdivision and Development Appeal Board should have:

- An understanding of the diverse neighbourhoods and communities that exist across the city;
- Regard for the interests of property owners, developers, the general public, and other parties affected by the outcome of an appeal;
- A personal history of acting ethically and with integrity;
- An understanding of the principles of administrative law and natural justice;
- The ability to participate in hearings with an open mind, making decisions in a fair and unbiased manner;
- The ability to write in plain language;
- Excellent analytical and reasoning skills;
- The ability to speak in public and communicate effectively with parties to the appeal; and
- Demonstrated ability to read, understand and apply:
 - Complex plans, the *Municipal Government Act* and other pertinent Acts, plans such as the Municipal Development Plan and area structure plans, the Land Use Bylaw, and case law.

Time Commitment:

- The term is one or two years.
- Meetings are held once or twice weekly during business hours.
- Board members are expected to read the hearing materials prior to the meetings.

Training:

- Training is coordinated and provided by the Appeal Board Administration and the Board Solicitor.

Remuneration:

Remuneration is payable to members of the Board under provisions of the SDAB Bylaw. More information about remuneration can be obtained by contacting the Appeal Boards Coordinator or the Manager of Quasi-Judicial Boards.

To apply

Interested applicants must submit a completed application form, which is available at calgarysdab.ca, along with a copy of a resume and a cover letter. Complete applications include your answers to questions related to education, professional, community and volunteer experience. Incomplete applications will not be accepted. Applicants may be requested to submit to a brief interview. Please contact 403-268-5952 with questions.

Please mark applications "Subdivision and Development Appeal Board".

Email:

tribunals@calgary.ca

Mail:

Calgary Quasi-Judicial Boards (#8110)
The City of Calgary
P.O. Box 2100, Station "M"
Calgary, AB T2P 2M5

Hand Deliver:

8:00 a.m. - 4:30 p.m.
Calgary Quasi-Judicial Boards Office
4th Floor, 1212 –31 Ave. N.E.
Calgary, AB

If you have any questions, please call 403.268.5952.

Applications are being accepted until 4:30 p.m. Oct. 3, 2017.