



Make working for
The City work for you.



Planner 1

If you are committed to public service, enjoy collaborating with others, share our values and have a desire to learn and grow, join [The City of Calgary](https://www.cityofcalgary.ca). City employees deliver the services, run the programs and operate the facilities which make a difference in our community. We support work-life balance, promote physical and psychological safety, and offer competitive wages, pensions, and [benefits](#). Together we make Calgary a great place to make a living, a great place to make a life.

The City is committed to fostering a respectful, inclusive and equitable workplace which is representative of the community we serve. We welcome those who have demonstrated a commitment to upholding the values of equity, diversity, inclusion, anti-racism and reconciliation. Applications are encouraged from members of groups that are historically disadvantaged and underrepresented. Accommodations are available during the hiring process, upon request.

As a Planner 1, you will respond to inquiries from internal and external customers, including the general public, regarding planning principles and land use bylaw rules as well as participate in public consultation events related to projects, guidelines and planning policy. Primary duties include:

- Conduct research and analysis and make recommendations for land use bylaw amendments.
- Work with corporate partners to prepare communications regarding planning initiatives.
- Implement council direction regarding land use, including city-initiated redesignations, notices of motions, and other initiatives.
- Prepare, write and present recommendations for land use bylaw amendments and other planning issues to Calgary Planning Commission and Council.
- Provide research and gap analysis to investigate and maintain compliance of The City's land use bylaw with The City's long term visionary plans such as Municipal Development Plan.
- Explain complex land use bylaw and development issues to public, development industry, community and professional associations and elected officials.
- Liaise with all partners in land use amendments and policy development.
- Coordinate courses and workshops on land use bylaw to new planners, partners and member of various boards as required.
- Advise and respond to inquiries from Council, management and the general public with respect to land use bylaw and other planning issues in a timely manner.

Qualifications

- A degree in Planning that is recognized by the Canadian Institute of Planners (CIP); OR
- A degree in a Planning related discipline with at least 1 year of relevant planning experience.
- Ability to create and test development regulations is required.
- Working knowledge of architectural software such as AutoCAD or equivalent as well as the ability to develop and produce architectural drawings will be considered an asset.
- Experience in land use bylaw review and planning policy development is an asset.
- Prior background in Architecture or Landscape Architecture is an asset.
- Previous experience with implementing Calgary Land Use Bylaw is an asset.
- Success in this role requires:
 - Demonstrated knowledge of planning principles and legislation, sound planning analysis and the application of strong judgment skills.
 - Strategic and analytical thinker with the ability to facilitate conflict resolution.
 - Effective communication skills, with a focus on customer service and collaboration.
 - Ability to build strategic working relationships in a political environment.
 - Demonstrate and integrate City values to achieve individual and team objectives.

Pre-employment Requirements

- Successful applicants must provide proof of qualifications.

Union: CUPE Local 38
Position Type: 1 Temporary (up to 23 months)
Compensation: Pay Grade 11 \$42.09 - \$56.27 per hour
Hours of work: Standard 35 hour work week.
Audience: Internal/External

Business Unit: City & Regional Planning
Location: 800 Macleod Trail S.E.
Days of Work: This position works a 5 day work week 1 day off in a 3 week cycle.
Apply By: October 16, 2023
Job ID #: 308419

Apply online at www.cityofcalgary.ca/careers