



Make working for
The City work for you.



Project Manager - Public Realm and Construction

If you are committed to public service, enjoy collaborating with others, share our values and have a desire to learn and grow, join [The City of Calgary](#). City employees deliver the services, run the programs and operate the facilities which make a difference in our community. We support work-life balance, promote physical and psychological safety, and offer competitive wages, pensions, and [benefits](#). Together we make Calgary a great place to make a living, a great place to make a life.

The City is committed to fostering a respectful, inclusive and equitable workplace which is representative of the community we serve. We welcome those who have demonstrated a commitment to upholding the values of equity, diversity, inclusion, anti-racism and reconciliation. Applications are encouraged from members of groups that are historically disadvantaged and underrepresented. Accommodations are available during the hiring process, upon request.

The Project Manager - Public Realm and Construction is responsible for the planning, coordination and delivery of capital public realm projects and strategic programs. This position manages complex design and construction projects, including policy research, project & program planning, managing project tasks, leading design & contract management, preparing & making presentations to stakeholders, engaging with the public and acting as the key point of contact through all stages of consultation, design and construction. Primary duties include:

- Manage project delivery of key milestones and contractual services. Implement capital project design packages. Deliver key messages and address media inquiries.
- Guide consultation with project sponsors and steering committees to determine project direction for the desired project outcomes.
- Create and manage project budget against deliverables and work completed. Advise and recommend allocation of financial resources.
- Develop project plan and procurement strategy. Prepare preliminary design concepts and site analysis to convey conceptual ideas for procurement proposals.
- Prepare business cases for operating and capital costs.
- Oversee daily coordination and implementation of programs. Anticipate stakeholder needs and adjust programs. Recommend allocation of financial resources for the project budget.
- Provide information and guidance to stakeholders regarding projects and programs. Provide in-house design services on capital projects in the pre-design phase.
- Research and develop technical reports and metrics. Manage projects that support City advisory committee work.
- Liaise with external social agencies to provide subject matter expertise.

Qualifications

- A degree in architecture, landscape architecture, engineering, planning or related field and at least 5 years of project management experience in the delivery of public realm projects, including conceptual & detailed design, construction and stakeholder relationships; OR
- A Master's degree in architecture, landscape architecture, engineering, planning or related field and at least 3 years of project management experience in the delivery of public realm projects, including conceptual & detailed design, construction and stakeholder relationships.
- A professional certification, association, designation or membership in a related field is an asset. For example: Association of Professional Engineers and Geoscientists of Alberta (APEGA), Canadian Institute of Planners (MCIP), Registered Professional Planner (RPP), Project Management Professional (PMP), Alberta Association of Landscape Architect (AALA) or Alberta Association of Architects (AAA).
- Experience in project management for complex design and public realm construction projects is an asset.
- Experience in the full delivery of a Main Street, Downtown or Transit Oriented public realm project from Masterplan to Construction is an asset.
- You will have a strong understanding of City processes, corporate relationships and political acumen.

Pre-employment Requirements

- Successful applicants must provide proof of qualifications.
- All City of Calgary employees are expected to be vaccinated against COVID-19. For more information, please refer to the [COVID-19 Vaccination Policy](#).

Union: CUPE Local 38
Position Type: 8 Temporary (up to 24 months)
Compensation: Pay Grade 12 \$42.06 - 56.23 per hour
Hours of work: Standard 35 hour work week
Audience: Internal/External

Business Unit: Calgary Growth Strategies
Location: 800 Macleod Trail S.E.
Days of Work: This position works a 5 day work week with 1 day off in a 3 week cycle.
Apply By: March 7, 2022
Job ID #: 305187

Apply online at www.calgary.ca/careers