

Long Range Planner – Term Position (18 Months)

Come work with us! Employment with the City of Beaumont offers an opportunity to make a positive difference in the community! We are a forward thinking organization focused on continuous improvement, innovation, and exceptional customer service. We are Alberta's newest City, and we are aspiring to redefine what a city can be. Our Beaumont team is collaborative, professional, and passionate about supporting the vision of a growing, vibrant, and spirited community.

Reporting to the Manager, Long Range Planning this position performs a broad range of functions related to the development and implementation of planning strategies to achieve creative long range planning initiatives underway and in the future for the City. The Long Range Planner will lead statutory and non-statutory plan reviews and other planning amendments as required to ensure these applications are within the parameters of the *Municipal Government Act* and other relevant legislation, the Edmonton Metropolitan Region Growth Plan, Area Structure Plans, and other municipal plans, policies and guidelines.

Key areas of responsibility include:

- Represent the municipality in its communications and day-to-day relationships with internal and external stakeholders and manage and lead external agencies as required
- Make sound decisions and negotiate with applicants to meet the requirements set out in the *Municipal Government Act*, Beaumont's Land Use Bylaw, and other legislation, statutory plans, policies, and service standards
- Provide options in the resolution of disagreements or assist in developing alternative plans or recommendations for projects and negotiate positive outcomes with developers and both internal and external stakeholders
- Assist the Manager, Long Range Planning in joint planning initiatives, including Intermunicipal Development Plan development and Joint Planning Studies
- Lead planning circulations, reviews and processes for all statutory and non-statutory plan applications and amendments
- Ensure Beaumont's planning policies and practices remain compliant by monitoring legislation and bylaws, and researching best practices and industry standards for impacts to Beaumont
- Lead the strategy and development of public engagement initiatives for City led planning projects; oversees preparation of materials
- Act as a key contact and facilitator with internal stakeholders, land developers, consultants, external stakeholders and the general public to provide complete and professional information in a timely manner

As the ideal candidate, you have the following:

- A Bachelor's degree in planning/urban design/geography/environment or another relevant professional field, complimented with 2 years' related planning experience preferably in a municipal setting (an equivalent combination of education and experience may be considered)
- Professional Membership with the Alberta Professional Planners Institute (Registered Professional Planner – RPP) and the Canadian Institute of Planners (Member of the Canadian Institute of Planners – MCIP) or eligible
- An International Association of Public Participation (IAP2) certificate or equivalent is considered an asset
- Strong working knowledge of the *Municipal Government Act*, the *Alberta Land Stewardship Act*, Land Use Bylaws and other relevant municipal plans, provincial policies, and federal regulations.
- Demonstrated ability to effectively negotiate with a range of stakeholders and the ability to adopt a customer/client-oriented approach
- Demonstrated ability to express ideas effectively in writing and orally, conduct research, provide recommendations, and negotiate and consult with stakeholders in order to provide tactful presentation of challenging issues for decision-making and implementation of solutions.
- High degree of competency in a wide range of software programs for planning and development purposes, including ArcGIS and Microsoft Office
- Flexible and works well under pressure with minimal supervision
- Valid Class 5 Driver's license

This term position offers a salary range of \$65,283-\$85,180 (starting salary is negotiable within this range based on suitable experience and qualifications), a benefits package, and a 35-hour work week. If you think you are the one we are searching for please email your cover letter and resume, indicating the Job ID number 22-21 in the subject line, to careers@beaumont.ab.ca by **March 11, 2022**.

Subject to a valid human rights exemption, a successful applicant for this position will be required to prove they have been fully vaccinated (as defined by public health authorities) against COVID-19, and to confirm they will receive future vaccinations or "boosters" against COVID-19 as required by the City, based on public health guidance.

We thank all applicants for their interest. Only those selected for an interview will be contacted.