

City of Beaumont Manager, Development Services

Come work with us! The City of Beaumont is looking for an experienced community builder to oversee development planning and safety codes services. Do you have a head for strategic planning, but also like to roll up your sleeves and do some of the hands-on work? Do you hit your stride in a fast-paced environment and can shift priorities quickly, while still focusing on getting the job done well? Are you a problem solver who can see connections that aren't obvious to others? Are you looking for a workplace where you can try innovative approaches, flex your creative muscles, influence stakeholders, leaders, and senior decision makers to make a positive difference in the organization and community? The City of Beaumont might be for you!

This exciting opportunity puts you in the centre of the Edmonton Metropolitan Region's fastest growing community. Reporting to the Director, you will manage the professional and technical work of the Development Planning and Safety Codes Service areas of the City's Planning and Development Department. The Manager will lead a team engaged in subdivision, development permits, building permits and compliance, and Land Use Bylaw enforcement. The ideal candidate loves new challenges, is a relationship builder, is not afraid of trying new ideas or taking calculated risks, and balances that with pragmatism and practicality. You will apply your solid understanding of urban design, land use principles and policies, collaboration, and negotiation skills to help the City attract quality and innovative development and achieve the City's vision.

What YOU'RE Responsible For:

- Oversees the processing of all land use (including subdivision) and building applications.
- Supports the implementation of the end-to-end development service review.
- Represents the municipality in its communications and day-to-day relationships with internal and external stakeholders and manage and lead external agencies as required.
- Acting as a key contact and facilitator with internal and external stakeholders, land developers, consultants, homeowners and the general public to provide complete and professional information in a timely manner.
- Providing options in the resolution of disagreements or assist in developing alternative plans or recommendations for projects and negotiate positive outcomes with developers and both internal and external stakeholders.
- Responding to escalated citizen and stakeholder inquiries and resolve concerns received from City Council, City Administration, industry representatives, regulatory bodies, applicants, and the general public
- Preparation of reports and making presentations to Council, Committee of the Whole, Beaumont's Urban Design Panel, the Subdivision Development Appeal Board, and in public meetings and at engagement events as required.
- Supporting the development of annual and four-year operational and business plans identifying the resources required to meet service level demands.
- Remaining up to date and advising on new techniques, issues, and legislation affecting community development.
- Collaborating with other City divisions and external agencies to obtain expert advice on development-related matters, including City initiatives and development proposals.
- Building and maintaining positive relationships with stakeholders locally and in the region.
- Investing time in managing, coaching, and developing people, individually and collectively.
- Create an open, positive working environment to stimulate open discussion.
- Applying GBA+ to the development and review of policies, practices, and frameworks to ensure equity.

What YOU Bring:

- University degree in planning, geography, or another related discipline. A Master's degree in a related field is considered an asset.
- 5-7 years of progressively responsible experience in the community planning field with leadership experience.
- Professional Membership with the Alberta Professional Planners Institute (Registered Professional Planner - RPP) and the Canadian Institute of Planners (Member of the Canadian Institute of Planners - MCIP) or eligible.



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- An International Association of Public Participation (IAP2) certificate or equivalent is considered an asset.
- Thorough working knowledge of principles and practices of municipal planning, sustainability and urban design.
- Excellent interpersonal, communication, presentation, negotiation, facilitation, and problem-solving skills.
- Ability to be creative and flexible and use sound judgement in making planning decisions.
- Ability to prioritize and meet deadlines.
- Ability to plan, assign, and direct the work of personnel and lead, coach, and motivate staff in a team environment.
- Demonstrated political acumen and awareness of the reputation of the City, departments, and the service area when communicating with internal and external stakeholders.

What WE Offer:

This full-time, permanent positions offers a salary range of \$97,734 - \$127,521 (starting salary is negotiable within this range based on suitable experience and qualifications), a competitive benefits package, enrollment in LAPP and a 35-hour work week. To apply, email your cover letter and resume, indicating the Job ID 22-97 in the subject line, to careers@beaumont.ab.ca by **September 27, 2022**.

We thank all applicants for their interest. Only those selected for an interview will be contacted.