

SENIOR LAND USE PLANNER

About:

Al-Terra is the engineering, geomatics, and landscape design firm that specializes in getting people where they need to go, and creating places where they want to be. We give our clients and partners complete confidence through our relentless commitment to earn their business. Our goal is to remove the risk and create a positive stress-free experience where everyone can take pride in the results. We're not just completing projects. We're building safe, desirable, forward-looking communities.

Our Core Values:

We are a core values driven company, and are proud to live these out with our co-workers, clients and our partners:

- ◆ We build on what has made us great.
- ◆ We cultivate exceptional professionals.
- ◆ We are authentic, we are intentional, we are fun.
- ◆ We provide superior service to build clients for life.
- ◆ We are compassionate citizens of our community.

Job Summary:

We are seeking a skilled and innovative Senior Land Use Planner to join our interdisciplinary design team and carry out all aspects of land use planning and to complete complex planning activities within Calgary and the surrounding region. Working within our organization and supporting our land development and legal survey services, you will be responsible for preparing proposals, designs, planning applications, public engagement, and facilitating approvals. Your role will be pivotal to assist our land development and transportation clients maintain momentum on projects of varying size and complexity through the planning approval process. Commitment to continuous improvement and excellent client service are fundamental.

Job Description:

Key Responsibilities:

- ◆ **Project and Client Management:** Provide concept-to-approval planning services for a wide range of land development and transportation projects. Develop productive working relationships with existing clients and prospective clients.
- ◆ **Urban Design, Planning, and Placemaking:** Preparation and submission of planning applications including subdivision, land use bylaw amendments, and statutory plan amendments.
- ◆ **Cost-Effective Solutions:** Provide clients with proactive, cost-effective, long-term solutions. Preparation of cost estimates for public and private projects.
- ◆ **Public Engagement:** Preparation and execution of public engagement plans, including event design, hosting, facilitation, and reporting.
- ◆ **Proposal Preparation:** Actively participate in the development of proposals.

- ◆ **Business Development:** Engage with existing clients and assist with cultivation of new clients.
- ◆ **Professional Development:** Pursue ongoing education and training and participation with industry organizations.
- ◆ Other duties as assigned.

Key Competencies:

- ◆ **Communication:** Excellent verbal and written communication skills to deal with team members, clients, municipal staff, and subconsultants.
- ◆ **Teamwork:** Collaborate with team members, including engineering, drafting support, survey, and office staff.
- ◆ **Critical and Creative Thinking:** Work with the clients and municipal staff to develop innovative, yet practical, project solutions.
- ◆ **Time Management:** Set priorities and meet deadlines.
- ◆ **Customer Service:** Deliver the right solutions, with the right people, at the right time.

Location and Working Conditions:

- ◆ This position is in Calgary, Alberta.
- ◆ Our team primarily works full time from our office; however, we offer remote working opportunities, flexible hours, and balanced lifestyles with employee satisfaction as a top priority, assuming it does not negatively impact the team.
- ◆ Occasional travel, overtime, including weekend work, as required.

Collaboration:

- ◆ Clients
- ◆ Municipal Staff & Government Agencies
- ◆ Sub-Consultants
- ◆ Public

Qualifications and Requirements:

- ◆ A bachelor's degree or higher in Planning, a related degree, or an equivalent level of training and experience.
- ◆ A minimum of five years of increasingly responsible professional consulting planning experience, with preference given to candidates with more experience.
- ◆ Membership in the Alberta Professional Planners Institute (APPI) and the Canadian Institute of Planners (CIP) as a full Registered Professional Planner (RPP).
- ◆ Membership or training through the International Association of Public Participation (IAP2) will be considered an asset.
- ◆ Extensive public engagement experience and the ability to manage public and media interactions confidently and professionally.
- ◆ Analytical skills with attention to detail.
- ◆ Read and work with planning documents, legal survey plans, and engineering drawings.
- ◆ Multi-task, self-sufficient, works well under pressure, and willingness to take on new tasks.
- ◆ Work independently and in a team environment.
- ◆ MS Office skills, specifically the ability to work with Word, Excel, PowerPoint, and Outlook, including knowledge and skills working with PDF editor software.
- ◆ Experience with GIS software is considered an asset.
- ◆ Experience with ACAD and Civil 3D is considered an asset.



- ◆ Relevant experience with the City of Calgary, Rocky View County, and other Alberta municipalities is considered an asset.
- ◆ Supply their own reliable vehicle and have a valid driver's license.

Reporting Structure:

- ◆ Reports to the General Manager and the Manager of Private Land Development

Additional Comments:

- ◆ Professional development is available for all co-workers – information from online resources, colleagues, training courses, certification training and conferences.
- ◆ Background checks and other assessments are conditions of employment.
- ◆ Comprehensive benefits package and career development opportunities are provided.
- ◆ This position is eligible for the Co-worker Referral Program.

How to Apply:

To apply: Email your resume and cover letter to careers2304@al-terra.com

In the subject line of your email, kindly include:

- ◆ If you were referred to this position, the name of the co-worker who referred you.

In your cover letter, kindly include:

- ◆ Where you saw this position advertised.

Only applicants eligible to work in Canada will be considered.

