



# Find your purpose. Make an impact.

## Planner 2

If you are committed to public service, enjoy collaborating with others, share our values and have a desire to learn and grow, join [The City of Calgary](#). City employees deliver the services, run the programs and operate the facilities which make a difference in our community. We support work-life balance, promote physical and psychological safety, and offer competitive wages, pensions, and [benefits](#). Together we make Calgary a great place to make a living, a great place to make a life.

The City is committed to fostering a respectful, inclusive and equitable workplace which is representative of the community we serve. We welcome those who have demonstrated a commitment to upholding the values of equity, diversity, inclusion, anti-racism and reconciliation. Applications are encouraged from members of groups that are historically disadvantaged and underrepresented. Accommodations are available during the hiring process, upon request.

As a Planner 2, you are responsible for reviewing land use, outline plan, and development permit applications. You will also contribute to the North or South Development Planning team in the Community Planning Business Unit, through planning applications approvals as a member of the Development Application Review Team process. Primary duties include:

- Review pre-application requests and provide advice and guidance to customers.
- Review development permit plans to ensure a proposal complies with applicable land-use regulations and policy requirements while assessing its compatibility with the surrounding community.
- Coordinate and obtain input from interdepartmental parties on planning applications.
- Negotiate with applicants and provide interpretation guidance to external parties on planning applications.
- Conduct research and analysis and present planning reports.
- Recommend decisions to Calgary Planning Commission on outline plan/land use amendment applications and policy plan amendments.

### Qualifications

- A degree in Planning that is recognized by the Alberta Professional Planners Institute (APPI) or another provincial or territorial institute or association representing the Planning profession in Canada and at least 3 years of relevant planning experience; OR
- A degree in a planning related discipline and at least 4 years of relevant planning experience.
- Working knowledge of planning legislation and experience involving a broad range of projects in a major urban municipality.
- Membership with the Alberta Professional Planners Institute (APPI) will be considered an asset.
- Business and political acumen with sound judgement skills.
- Strong communication skills with the ability to effectively negotiate and collaborate on quality outcomes.
- A strong passion for planning with a demonstrated ability to work in a customer-oriented and collaborative environment while adhering to tight timelines and changing priorities.

### Pre-employment Requirements

- Successful applicants must provide proof of qualifications.

### Workstyle

- This position may be eligible to work from home for at least part of the time as one of several flexible work options available to City employees. These arrangements depend on the operational requirements of the role, employee suitability, and are subject to change based on operational needs and corporate direction.

### Position and Pay Information

**Business Unit:** Community Planning

**Union:** CUPE Local 38

**Position Type:** 2 Permanent & 3 Temporary (up to 23 months)

**Compensation:** Pay Grade 13 \$50.92 - 68.15 per hour

**Hours of work:** Standard 35 hour work week

**Days of work:** This position works a 5-day work week with 1 day off in a 3 week cycle

**Location:** 800 Macleod Trail SE

**Audience:** Internal/External

**Apply By:** May 28, 2026

**Job ID:** 314473

Apply online at [www.calgary.ca/careers](http://www.calgary.ca/careers)