

**Student Conference Award
Application Form
Deadline: 3:00 PM March 26, 2020**

The Alberta Professional Planners Institute is offering a monetary award to assist students in attending and participating at one of the following: the APPI Annual Conference, the CIP Annual Conference, the Community Planning Association of Alberta annual conference or another approved planning conference. The award is to provide financial assistance with the applicant's expenses related to attendance and participation at the approved conference and will be awarded prior to the conference. This award will be evaluated based on the entirety of the application and overall merit and not judged on academics. A maximum of two (2) \$1,500 scholarships will be awarded for 2020. One award will be given to an Undergraduate degree student and one award will be given to a Graduate degree student. The recipients will be recognized at the 2020 APPI Volunteer Awards and Appreciation Celebration in Edmonton, April 30, 2020.

Applicant: _____
(Surname) (Given Name) (Initial)

Contact Information:

(Street, City, Province, Postal Code)

(Phone) (Email address)

Criteria:

- Students must be entering or enrolled in an undergraduate or graduate degree program at a post secondary institution in Alberta, Nunavut or Northwest Territories. Students completing their final year in 2020 are eligible to apply.
- Students may be enrolled in an accredited planning program, an unaccredited planning program, or a planning related field of study such as: urban, rural, environmental recreation, land use, or another program of study or design.
- Student applicants do not have to be APPI Student members.
- Submissions will be evaluated on an equally weighted basis, on creativity, financial need and relevance to the APPI jurisdiction.

Education:

I hereby certify that _____ is enrolled in full time the _____
Degree Program in the Department of _____
at the _____ for the academic year 20____

(Signature of Program Head) (Date)

Submission Requirements: Submissions are restricted to the following items and must be provided in one pdf file via email to the APPI office at admin@albertaplanners.com with the file name: FirstInitialLastNameStudentConf for example: VHACKLSTUDENTCONF

- Completed application form and the most recent university transcript or student record.
- A curriculum vitae outlining your background and involvement in planning related activities or organizations including volunteer experience (in any sector).
- A brief description (no more than 500 words) of the conference to be attended, the relevance of your expected experience and desired outcome(s) furthering your interest in planning and education in planning.
- Your interest in research, emerging practices and innovation in the advancement of excellence in planning in Alberta, Northwest Territories or Nunavut.
- A breakdown of the estimated costs to attend with an expression of financial need.

Award recipients must submit an expense summary with receipts after attending the conference and will only be reimbursed for allowable expenses to a maximum of \$1500.00.

Declaration: I hereby certify that all information provided is accurate at the time of application.

Signature _____ Date _____

Only the winning recipients will be contacted. Please visit the APPI website for the posted results.