

The Alberta Professional Planners Institute is offering a monetary award to assist APPI Regulated members in pursuing one of the following initiatives:

**Option A: Presentation at a national or international conference**

1. Intent of this award option is to provide financial assistance with the applicant's expenses related to preparation and delivery of the presentation at a conference.
2. National or international conferences are eligible.

**OR**

**Option B: Research to advance excellence in planning**

1. The intent of this award is to provide financial assistance with the applicant's expenses related to their research that focuses on emerging practices and innovation in the field of planning.
2. Preference will be given to those applicants that can relate their research to planning in Alberta, Nunavut or Northwest Territories.
3. This award is not to be used to fulfill any post-secondary requirements.

One award to a maximum of \$3000.00 will be given in the 2018 calendar year. The recipient will be recognized at the 2018 APPI Volunteer Celebration in Edmonton on April 27, 2018.

**Applicant:** \_\_\_\_\_  
(Surname) (Given Name) (Initial)

**Contact Information:**

\_\_\_\_\_  
(Street, City, Province, Postal Code)

\_\_\_\_\_  
(Phone) (Email address)

**Criteria:**

- Preference will be given to APPI Regulated members (Registered Professional Planner or Candidate) in good standing, however, submissions from APPI Subscribers will be accepted and considered.
- Submissions will be evaluated on an equally weighted basis, on creativity, proposed method of sharing the acquired knowledge with others, financial need and relevance to excellence in planning.

**Submission Requirements:** Submissions are restricted to the following items and must be provided in one pdf file via email to the APPI office at [admin@albertaplanners.com](mailto:admin@albertaplanners.com) with the file name: FirstInitialLastNameLegacyFund for example: JSmithLegacyFund

**Option A:** Maximum 500 words

- Description of the presentation to be given, information regarding the conference and the relevance of the presentation to the advancement of excellence in planning.
- Include information about the conference, location and date attending.
- Outline of the estimated expenses and the intended use the award.

**Option B:** Maximum 500 words

- Description of the research and its relevance of emerging practices and innovation in the advancement of excellence in planning. Applicant must provide a clear description of why it is relevant to advancing excellence in planning.
- Outline of the estimated expenses and the intended use the award.

**Award Recipients:**

- Must submit an article to the PLAN North West publication based on your presentation or research.
- Must submit an expense summary with receipts and will only be reimbursed for allowable expenses to a maximum of \$3000.00 within the 2018 calendar year.

**Declaration:** I hereby certify that all information provided is accurate at the time of application.

Signature \_\_\_\_\_ Date \_\_\_\_\_