

The Alberta Professional Planners Institute is offering a monetary award to assist APPI Regulated members in pursuing either Option A and/or Option B as per below. APPI is committed to equity, diversity and inclusion. Those individuals who identify as First Nations, Inuit, Métis, LGBTQ2S+, persons with disabilities, women and other marginalized or disadvantaged groups, are encouraged to apply for these awards.

**Option A: Presentation at a national or international conference (in person or virtual) CHECK HERE \_\_\_\_**

1. The intent of this award is to provide financial assistance with the applicant's expenses related to preparation and delivery of the presentation at a conference.
2. National or international conferences are eligible.

Note - Should something unforeseen transpire that would prevent the selected recipient from attending the conference, including but not limited to a government public health measure, APPI will work with the recipient to identify alternative funding uses.

**Option B: Research and the Documentation of that Research to advance excellence in planning CHECK HERE \_\_\_\_**

1. The intent of this award is to provide financial assistance with the applicant's expenses related to research, and the documentation/sharing of research, and is relevance to emerging practices and innovation in the advancement of excellence in planning.
2. Preference will be given to those applicants that can relate their research to planning in Alberta, Nunavut or Northwest Territories.
3. This award MAY be used to fulfill post-secondary requirements at the PhD level and postdoctoral student research but not for an academic's research in the normal course of a position for which they receive financial compensation.

One award of a minimum \$1,000 and a maximum of \$3,000.00 will be given in the 2022 calendar year. You may make a submission for both Options; however, you may win for only one Option.

Applicant: \_\_\_\_\_  
(Surname) (Given Name) (Initial) (RPP, if applicable)

Contact Information: \_\_\_\_\_  
(Phone) (Email address)

**Criteria for both Options:**

- Preference will be given to APPI Regulated members (Registered Professional Planner or Candidate) in good standing, however, submissions from APPI Subscribers will be accepted and considered.
- Submissions will be evaluated on an equally weighted basis, on creativity, proposed method of sharing the acquired knowledge with others, significance to planning in Alberta, Nunavut or Northwest Territories and relevance to excellence in planning.

Submission Requirements: One pdf file with the Application Form and the submission with a maximum of 500 words, via email to the APPI office at [admin@albertaplanners.com](mailto:admin@albertaplanners.com) with the file name: FirstInitialLastNameLegacyFund for example: JSmithLegacyFund.

**Option A**

- Description of the presentation to be given and the relevance of the presentation to the advancement of excellence in planning. Applicant must provide a clear description of the conference including how the theme relates to excellence in planning.
- Include information about the conference, location and date attending.



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**Option B**

- Description of the research, and the documentation/sharing of research, and its relevance to emerging practices and innovation in the advancement of excellence in planning. Applicant must provide a clear description of why it is relevant to advancing excellence in planning.
- Description of how the research/presentation relates to planning in Alberta, Nunavut, or the Northwest Territories.

**Both Options**

- An outline of the estimated expenses and the intended use the award.

**Award Recipients for both options:**

- Must submit an article to the *PLAN North West* publication based on your presentation or research.
- Must submit an expense summary with receipts to be reimbursed for allowable expenses over the minimum \$1,000 award value to maximum total value of \$3000 to be used within the 2022 calendar year.

Declaration: I hereby certify that all information provided is accurate at the time of application.

Signature \_\_\_\_\_ Date \_\_\_\_\_