

## CALL FOR PROPOSALS

### Join us at the 2025 APPI Conference in Banff: FRESH FOCUS – Ignite your Creativity

How does the role of a planner work together with other disciplines? Often times planning is the overarching vision of a community or municipality, but what are the different components and industries are consulted to get to a point where planning is implemented? As planners, we are part of a much larger discipline of city builders that help shape the city.

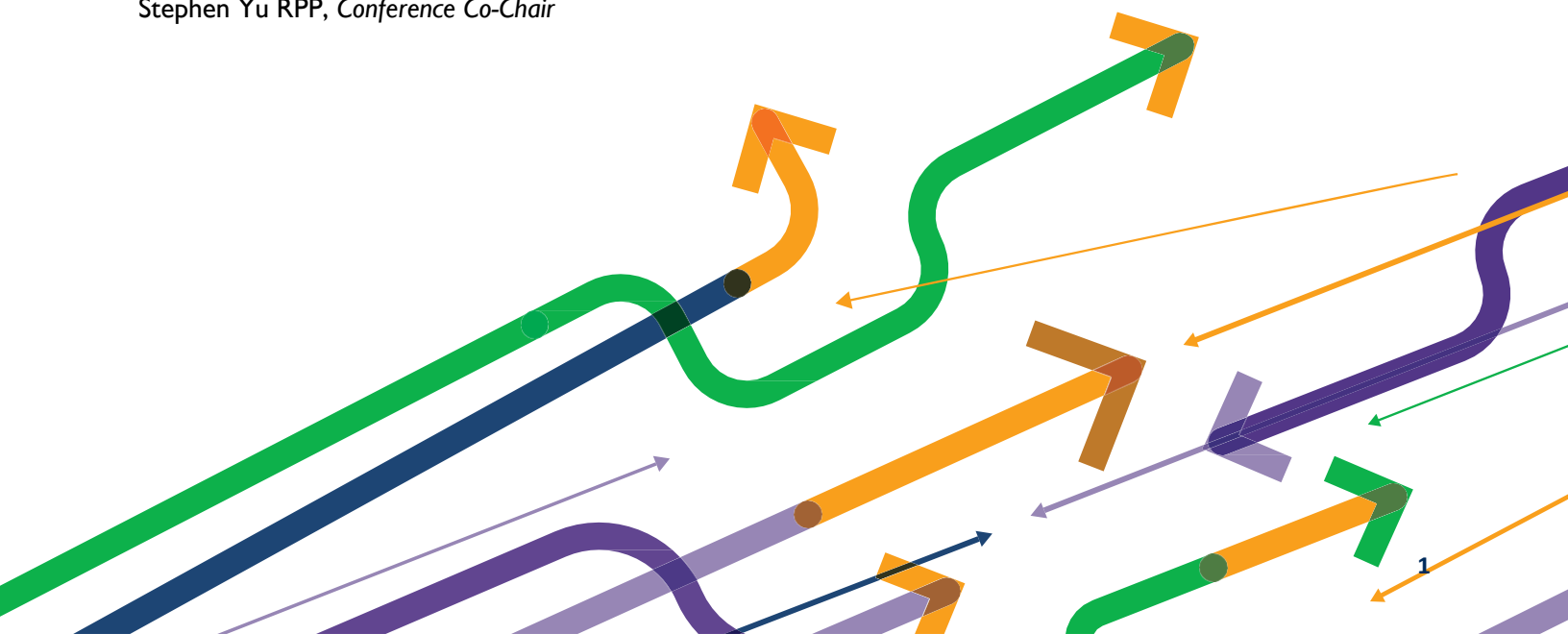
The 2025 APPI Conference will explore the complexities of planning and how we continue to find innovative ways to solve modern problems that arise with changing policy, building codes, and market conditions. This conference will be held in person to allow delegates and attendees the opportunity to connect, network and learn from one another.

APPI invites professional planners, related professionals, and students to submit their proposals for creative, interactive, interdisciplinary, and unconventional discussions on how we can look at planning with a fresh focus and how we can use discussions across different disciplines to ignite your creativity in the work you do.

**New to 2025, we also invite professional planners, related professionals, and students to submit an Interest to Speak to be included on a panel discussion assembled by the APPI 2025 Conference Committee.**

Thank you from the APPI 2025 Conference Committee! We look forward to seeing you in Banff!

Christine Lee RPP, *Conference Co-Chair*  
Stephen Yu RPP, *Conference Co-Chair*





DEADLINE  
4:00 P M  
THURSDAY  
March 6, 2025

## THE CONFERENCE

The conference will explore how planning is evolving and will continue to evolve in the future and how to navigate the interdisciplinary nature of planning. The expected outcomes of the conference include introducing participants to new and exciting ways that can help planners learn how to build future-ready cities and communities with other industries — while providing them with tangible and technical perspectives to utilize in day-to-day lives.

## KEY DATES



## ELIGIBLE PRESENTERS

The 2025 Conference session proposals is calling for creative, interactive, and engaging discussions that meet the conference theme. We are seeking a wide range of applicants, including, but not limited to:

- Professionals outside the planning industry
- Practicing professional planners both within and outside of the APPI jurisdiction
- Individuals who identify as First Nations, Inuit, Métis, LGBTQ2S+, women, persons of colour, persons with disabilities, and other marginalized or disadvantaged groups
- Students — both APPI Student Members and non-student members

## SESSION FORMAT

The 2025 APPI Conference will be hosted in-person and the preferred session formats include workshops and panel discussions. However, the Conference Committee will also consider a mix of session types designed to appeal to a broad range of interests and include various sectors of the planning profession.

**New to 2025, there will also be a Pecha Kucha specific session.**

We invite those with fresh perspectives to come out as presenters or panelists.

## SESSION DURATION

The recommended length for session proposals is 1.25 hours. This time includes the presentation (30 minutes, but flexible), attendee interaction (30 minutes), and a question period (15 minutes). Alternative



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formats will be considered, including longer sessions, discussion panels, workshops, or an exciting and different method of your proposed session. **Do not hesitate to submit it or reach out to the Conference Committee!** APPI is always open to considering new, innovative, and engaging ways for attendees to learn. Please provide justification for the additional time required.

**For the Pecha Kucha presenters,** each presenter will be allowed to show 20 slides for 20 seconds per slide (20X20 format).

*Submissions must include the following:*

1. Title of presentation (limit 50 characters, make it creative!)
2. Session description in 200 words or less. Outline the content of your presentation, identify key takeaways and why attendees should choose your session. If you are identifying yourself as Interested to Speak on a panel, please provide a summary of your interests and areas of expertise for discussion purposes.
3. Contact details include name, company/organization, and contact information for all session presenters (telephone number and email address) as well as a brief biography for each presenter (80 words max per presenter). The person submitting the proposal is considered the primary point of contact. This individual receives communications and is responsible for sharing information with any co-presenters.
4. Session maximum block of time is 1.25 hours. Pecha Kucha presenters will be combined with other speakers in their allotted time.
5. Format: describe the format (panel discussion or workshop), or tools used to accompany your presentation (PowerPoint, PDF, video, etc.).
6. Confirmation that you are willing to allow your session to be recorded

## SELECTION CRITERIA AND REVIEW PROCESS

All proposals are peer reviewed by APPI's Conference Program Committee and each reviewer assesses proposals against established criteria. [Click here to view Criteria.](#) Additional considerations by the Conference Committee include format type, interdisciplinary topics, content that represents rural interests and issues, geographic distribution across the APPI jurisdiction, public sector and private sector, perspectives and experience of First Nations, Inuit, Métis, LGBTQ2S+, women, persons of colour, persons with disabilities and other marginalized or disadvantaged groups.

- The Conference Committee may determine a proposal could or should be presented in a format other than how proposed. The applicant will be consulted in this circumstance. The primary contact person listed on the proposal will be emailed with a final decision.
- The decision of the Conference Committee on the inclusion or rejection of a proposal, and the presentation format, is final.
- Reviewer comments will not be supplied to those who have submitted proposals, nor will the Conference Committee respond to requests for comment regarding rejection of any proposal.
- Please note content intended to solicit business or sell products or services will not be considered.



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#### **ADDITIONAL INFORMATION**

- Presenters are not required to be registered delegates of the conference if they plan to participate only in the session they are presenting.
- Presenters looking to attend the rest of the conference are required to register and pay the applicable reduced registration rate.
- The Conference Committee will work with selected presenters to finalize their presentation time slot within the conference schedule and will share the final conference schedule with presenters as soon as possible. The schedule must be strictly adhered to as it will be used to market the conference.
- Please be available and start preparing the session materials as soon as possible.
- Presenters will receive no compensation (financial or otherwise).

If you have any questions about the call for proposals or the APPI Conference, please email APPI Administration at [admin@albertaplanners.com](mailto:admin@albertaplanners.com).



**PLEASE SUBMIT PROPOSALS IN  
PDF FORM VIA ONLINE SUBMISSION  
CALL FOR PROPOSALS – ONLINE APPLICATION**

**DEADLINE: 4:00 PM MARCH 6, 2025**

Privacy Clause: Personal and commercial information is collected under the authority of the Personal Information Protection Act. The use of personal and commercial information is limited to administration of the conference registrations and management.