



**Student Conference Award
Application Form
Deadline: 3:00 PM March 16, 2023**

The Alberta Professional Planners Institute is offering a monetary award to assist students in attending and participating at one of the following: the APPI Annual Conference, the CIP Annual Conference, the Community Planning Association of Alberta annual conference or another approved planning conference. The award is to provide financial assistance with the applicant's expenses related to attendance and participation at the approved conference and will be awarded prior to the conference.

APPI is committed to equity, diversity, and inclusion. Those individuals who identify as First Nations, Inuit, Métis, LGBTQ2S+, persons with disabilities, women and other equity deserving groups, are encouraged to apply for these scholarships and awards.

This award will be evaluated based on the entirety of the application and overall merit and not judged on academics. A maximum of two (2) \$2000 scholarships will be awarded for 2023. One award will be given to an Undergraduate degree student and one award will be given to a Masters degree student.

Applicant: _____
(Surname) (Given Name)

Contact Information:

(Street, City, Province, Postal Code)

(Phone) (Email address)

Eligibility Criteria:

- Students must be entering or enrolled in an undergraduate or master's degree program at a post-secondary institution in Alberta, Nunavut or Northwest Territories. Students completing their final year in 2023 are eligible to apply.
- Students may be enrolled in an accredited planning program, an unaccredited planning program, or a planning related field of study such as: urban, rural, environmental recreation, land use, or another program of study or design.
- Student applicants do not have to be APPI Student members to apply for these awards.
- Submissions will be evaluated on an equally weighted basis, on creativity, financial need and relevance to the APPI jurisdiction.

Education:

I hereby certify that _____ is enrolled full time in the _____ Degree Program in the Department of _____ at the _____ for the academic year 20____.

(Signature of Program Head) (Date)



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Submission Requirements:

Submissions are restricted to the following items and must be provided in one pdf file via email to the APPI office at admin@albertaplanners.com with the file name: FirstLastNameConfAward for example: VHACKLCONFAWARD

1. Completed application form.
2. The most recent university transcript or student record.
3. A curriculum vitae or resume outlining your background and involvement in planning related activities or organizations including volunteer experience (in any sector).
4. A written submission (no more than 500 words) consisting of the following:
 - Identifying the conference to be attended;
 - A breakdown of the estimated costs to attend,
 - An expression of financial need; and,
 - a brief description of:
 - a. your interest in research, emerging practices and innovation in the advancement of excellence in planning
 - b. how your interests described above contribute to the practice of planning in Alberta, Northwest Territories or Nunavut.

All four of the submission requirements will be weighted equally in the evaluation of scholarship submissions.

Award recipients must submit an expense summary with receipts after attending the conference and will only be reimbursed for allowable expenses to a maximum of \$2000.00.

Declaration:

I hereby certify that all information provided is accurate at the time of application.

Signature _____ Date _____

Only the Award recipients will be contacted. Please visit [APPI Student Scholarships and Awards | Alberta Professional Planners Institute \(albertaplanners.com\)](https://www.albertaplanners.com) for the posted results.