



Province of Alberta  
Order in Council

O.C. 171/2018

MAY 29 2018

# ORDER IN COUNCIL

Approved and ordered:

Lieutenant Governor  
or  
Administrator

The Lieutenant Governor in Council makes the Professional Planner Amendment Regulation set out in the attached Appendix.

  
CHAIR

FILED UNDER  
THE REGULATIONS ACT  
as ALBERTA REGULATION 86/2018  
ON May 30 20 18  
  
REGISTRAR OF REGULATIONS

For Information only

Recommended by: Minister of Labour

Authority: Professional and Occupational Associations Registration Act  
(section 14)

## APPENDIX

### Professional and Occupational Associations Registration Act PROFESSIONAL PLANNER AMENDMENT REGULATION

**1** The *Professional Planner Regulation (AR 115/2010)* is amended by this Regulation.

**2** Section 22 is repealed and the following is substituted:

#### Service of notices

**22** A notice to be served on the Institute Registrar, the Council, the Registration Committee, the Practice Review Committee or the Discipline Committee, or any member of those committees or the Council, is sufficiently served

- (a) if it is personally served at, or sent by registered or certified mail to, the office of the Institute, or
- (b) if it is transmitted and acknowledged in accordance with Institute policy
  - (i) by facsimile machine to the Institute's facsimile number,
  - (ii) by e-mail to the Institute's e-mail address, or
  - (iii) by other electronic means.

**3** Section 24 is amended by striking out "Code of Professional Conduct" and substituting "Professional Code of Practice".

**4** Section 27 is repealed.

**5** The Schedule is repealed and the following is substituted:

#### Schedule

##### Professional Code of Practice

- 1** A regulated member must practise in an ethical and responsible manner and their efforts must address the public interest.
- 2** A regulated member must provide professional services

- (a) with integrity, objectivity and independence,
- (b) in a manner that respects the diversity, needs, values and aspirations of the public and encourages discussion on these matters,
- (c) in a manner that acknowledges the inter-related nature of planning decisions and their consequences for individuals, the natural and built environments and the broader public interest, and
- (d) with consideration to the cumulative and long-term implications of the member's services.

**3** The regulated member must take all reasonable steps to maintain their professional competence, knowledge and skills and must fully comply with the continuous professional learning requirements of the Institute.

**4** A regulated member must hold in confidence all client information unless the member is permitted by the client or is required by the Act or another enactment or by order of a court to disclose the information.

**5** A regulated member must refrain from engaging in any business practices that detract from the professional image of the Institute or its members.

**6** A regulated member must refrain from serving a client under any terms or conditions that would impair the member's professional independence.

**7** A regulated member's conduct and practice must enhance the reputation of the Institute and its members, including

- (a) by providing mentoring assistance to less experienced members of the Institute where possible and by assisting non-regulated members to achieve the designation of Registered Professional Planner (RPP), and
- (b) by respecting other members in their professional capacity and, when evaluating the work of another regulated member, by doing so with objectivity and fairness, avoiding ill-considered criticism of the competence, conduct or advice of the member.

**8** A regulated member must act in accordance with all applicable legislation and other laws.

**9** A regulated member must report any illegal conduct of any member to the appropriate authority.

**10** A regulated member must report to the appropriate authority any conduct of a member that is incompetent or unethical with respect to the practice of professional planning.