

## Planner I - Zoning Bylaw Renewal Job Number: 43080

Be part of a transformational city-building project to rethink how, what and why the City regulates in terms of zoning and land development. The Zoning Bylaw Renewal Initiative is a multi-year comprehensive overhaul of Edmonton's Zoning Bylaw 12800 that includes writing and implementing a new user-friendly and adaptable zoning bylaw, rezoning the city, and selecting technology to enhance the user experience and service delivery.

As a Planner I with the Zoning Bylaw team, you will engage the public and a range of stakeholders and draw from your knowledge of plans, policies and regulations to inform your recommendations and manage changes to the Zoning Bylaw.

Your success will be measured by your ability to achieve results in a respectful, inclusive and service-minded way.

With a focus on the City of Edmonton's Cultural Commitments to be Safe, Helpful, Accountable, Integrated and Excellent, you will:

- Lead and manage components of the Zoning Bylaw Renewal Initiative and other zoning bylaw amendment projects
- Address a broad range of planning issues through the review, research, preparation, and implementation of zoning bylaw amendments
- Prepare reports, research, supporting documentation and apply best planning practice to form recommendations for the Zoning Bylaw Renewal Initiative and other zoning bylaw amendment projects
- Write Council reports and create presentations for City Council and its committees
- Ensure the Zoning Bylaw can be implemented in accordance with the Municipal Government Act and City policy, procedures, regulations and guidelines
- Support technology and implementation activities as required to implement the new Zoning Bylaw and a new online platform for the bylaw
- Participate in the design, delivery and facilitation of effective stakeholder engagement
- Engage and collaborate with internal stakeholders to create zoning solutions which support City goals, processes and service excellence
- Formulate recommendations that take into account a broad spectrum of community and stakeholder perspectives
- Manage multiple priorities and use project management approaches to complete reports and other deliverables on time, meet project milestones and deliver bylaw amendments for public hearing
- Provide direction to Planning Technicians in the preparation of materials, information, research, and modeling of development outcomes
- Respond to inquiries from the public and City Council regarding zoning bylaw issues
- Make presentations to the public, stakeholders, other organizations and external decision-making bodies
- Provide planning advice and critical comments on land development and bylaw amendment applications
- Perform other related duties as required

### Qualifications:

- Bachelor degree in urban planning or a related discipline; a masters degree is an asset
- Two years of progressively responsible experience in urban planning and/or municipal planning settings
- Broad range of demonstrated experience managing projects and/or applications that are complex, sensitive, and reflective of best planning practice
- Eligibility for membership in Alberta Professional Planners Institute
- Knowledge of public engagement practices and processes
- Knowledge of planning principles and practices related to land use planning, land development, plan-making, urban development, development approvals and public engagement
- Applied knowledge of land use regulations, zoning bylaws, the Municipal Government Act, and/or subdivision regulations is required
- Demonstrated ability to understand and read development permit applications, site plans and elevation drawings
- Ability to identify planning and regulatory issues and apply methods and solutions to resolve them
- Ability to establish and maintain effective working relationships and resolve conflict
- Strong organizational and project management skills
- Ability to communicate in English with a high degree of proficiency
- Ability to express ideas effectively to a wide range of audiences, both in writing and verbally
- Willingness to take initiative, be self-directed, work with minimal supervision and act confidently when making recommendations
- Demonstrated ability to achieve results in the context of a respectful, inclusive and service-minded style
- Applicants may be tested

The City of Edmonton is committed to inclusive, respectful and equitable workplaces that represent the communities we serve. We continuously improve our systems, policies and practices to remove barriers and ensure our employees, in all their diversity, can succeed. We value applicants with a diverse range of skills, experiences and competencies, and encourage you to apply. To learn more, see the Art of Inclusion: Our Diversity and Inclusion Framework here: <https://bit.ly/3hd2d95>.

The City of Edmonton strives to provide reasonable access and accommodations throughout the application and selection process. If you would like to request an accommodation at any stage of the process, please contact [Employment@edmonton.ca](mailto:Employment@edmonton.ca)

**COVID-19 Notice:** The City of Edmonton has implemented a COVID-19 Vaccination Policy. Employees must be fully vaccinated against COVID-19 and provide proof of vaccination. Employees who cannot be fully vaccinated on the basis of a protected legal ground (e.g. medical, religious) may request an exemption. Please note that this policy applies to all employees, including new hires, and volunteers. If your application is successful, you will be asked to provide proof of vaccination or request an exemption.

For more information, please refer to our COVID-19 Vaccination Policy ([bit.ly/3IKwb6j](https://bit.ly/3IKwb6j)) and COVID-19 Vaccination Procedure ([bit.ly/39BICMt](https://bit.ly/39BICMt)).

### ***Up to 1 permanent full-time position***

**Hours of Work:** 33.75 hours per week Monday to Friday

The weekly hours of work for this position are currently under review and may change at a future time. Any changes will be made in accordance with the City of Edmonton/Civic Service Union 52 collective agreement and the incumbent will be notified in advance.

**Salary:** \$45,846 - \$57,931 (Hourly); \$80,769.190 - \$102,059.940 (Annually)

**Talent Acquisition Consultant:** HJM/JB

**Classification Title:** Planner I

**Posting Date:** Mar 4, 2022

**Closing Date:** Mar 20, 2022 11:59:00 PM (MDT)

**Number of Openings (up to):** 1 - Permanent Full-time

**Union :** CSU 52

**Department:** Development Services

**Work Location(s):** 5th Floor Edmonton Tower, 10111 104 Avenue Edmonton T5J 0J4