

The Alberta Professional Planners Institute is offering a monetary award to assist students in attending and participating at one of the following: the APPI Annual Conference, the CIP Annual Conference, the Community Planning Association of Alberta annual conference or another approved planning conference. The award is to provide financial assistance with the applicant's expenses related to attendance and participation at the approved conference. Should something unforeseen transpire that would prevent the selected recipient from attending the conference, including but not limited to a government public health measure, APPI will work with the recipient to identify alternative funding uses.

APPI is committed to equity, diversity and inclusion. Those individuals who identify as First Nations, Inuit, Métis, LGBTQ2S+, persons with disabilities, women and other marginalized or disadvantaged groups, are encouraged to apply for these awards.

This award will be evaluated based on the entirety of the application and overall merit and not judged on academics. A maximum of two (2) \$1,500 awards will be awarded for 2022. One award will be given to an Undergraduate degree student and one award will be given to a Masters degree student.

Applicant: \_\_\_\_\_  
(Surname) (Given Name) (Initial)

Contact Information:

\_\_\_\_\_  
(Street, City, Province, Postal Code)

\_\_\_\_\_  
(Phone) (Email address)

Eligibility Criteria:

- Students must be entering or enrolled in an undergraduate or master's degree program at a post-secondary institution in Alberta, Nunavut or Northwest Territories. Students completing their final year in 2022 are eligible to apply.
- Students may be enrolled in an accredited planning program, an unaccredited planning program, or a planning related field of study such as: urban, rural, environmental recreation, land use, or another program of study or design.
- Student applicants do not have to be APPI Student members to apply for these scholarships.
- Submissions will be evaluated on an equally weighted basis, on creativity, financial need and relevance to the APPI jurisdiction.

Education:

I hereby certify that \_\_\_\_\_ is enrolled full time in the \_\_\_\_\_  
Degree Program in the Department of \_\_\_\_\_ at the  
\_\_\_\_\_ for the academic year 20\_\_\_\_\_

(Signature of Program Head)

(Date)

Submission Requirements:

Submissions are restricted to the following items and must be provided in one pdf file via email to the APPI office at [admin@albertaplanners.com](mailto:admin@albertaplanners.com) with the file name: FirstInitialLastNameConfAward for example: VHACKLCONFAWARD

1. Completed application form.
2. The most recent university transcript or student record.
3. A curriculum vitae or resume outlining your background and involvement in planning related activities or organizations including volunteer experience (in any sector).
4. A written submission (no more than 500 words) consisting of the following:
  - Identifying the conference to be attended;
  - A breakdown of the estimated costs to attend
  - An expression of financial need; and,
  - a brief description of:
    - a. the conference to be attended, the relevance of your expected experience and desired outcome(s) furthering your interest in planning and education in planning.
    - b. your interest in research, emerging practices and innovation in the advancement of excellence in planning in Alberta, NWT or Nunavut

All four of the submission requirements will be weighted equally in the evaluation of the award submissions. Award recipients must submit an expense summary with receipts after attending the conference and will only be reimbursed for allowable expenses to a maximum of \$1,500.

Declaration:

I hereby certify that all information provided is accurate at the time of application.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Only the Conference Award recipients will be contacted. Please visit the [APPI website](http://www.albertaplanners.com) for the posted results.