

# SENIOR PLANNER (PERMANENT—FULL TIME)

The Town of Morinville, located in the northern Edmonton region, is a sophisticated urban community. With a population of over 10,500 and a healthy business environment and growing residential community. Morinville offers an excellent quality of life in a big town setting.

The Town of Morinville is currently seeking a Permanent Full-Time Senior Planner to join the Planning & Economic Development (PED) team. This team collaboratively works together within the regulatory environment with an economic lens to enhance Morinville's investment value proposition while engaged in regional intergovernmental initiatives. Reporting to the Senior Manager, Planning & Economic Development, the Senior Planner will be responsible for providing development facilitation expertise to: the development industry, business, regional partners, Council and to the general public. The Senior Planner will facilitate current and long range planning that is consistent with the strategic goals and policies of the Town of Morinville including the Economic Development Action Plan. This position has several regional intergovernmental initiatives and activities which are provided as "line of sight" for elected officials and Administration.

## Primary responsibilities include:

- Development of strategic initiatives to develop and increase Morinville's investment value proposition and reputation in coordination with the Town's current and long range planning.
- Involvement in a variety of regional initiatives including research, attending, and reporting on inter-government local/regional land use and planning items (i.e. Edmonton Metropolitan Regional Board).
- Advocate for new investment and collaborate on new solutions relating to regulatory challenges.
- Investment readiness: Responding to investor and developer inquiries and provide regulatory advice.
- Review and respond to planning referrals from adjacent municipalities, Edmonton Metropolitan Regional Board, etc.
- Facilitate pre-development meetings, complex projects, grant applications, and strategic initiatives with planning awareness.
- Provide project management and/or necessary research for planning projects that align with Town policies and goals.
- Prepare and present reports to Council.

## Requirements:

- Post-Secondary Degree or Diploma in Land Use Planning, Business, or equivalent is required. (Education and experience equivalencies may be considered).
- Planner or Economic designation, or eligibility for designation is preferred.
- Minimum of five (5) years of working experience within a regulatory land use planning environment.
- Knowledge of the functions of municipal government, bylaws, and policies and how they relate to each other.
- Working knowledge of the Municipal Government Act and the Town's statutory plans, specifically the Municipal Development Plan, Land Use Bylaw, Municipal Sustainability Plan, and the understanding of municipal policies (i.e. Area Structure Plans).
- Ability to interpret architectural drawings, site plans, development agreements and subdivision applications.
- Perform mathematical calculations to independently determine compliance of code and bylaw requirements.
- Excellent customer service skills with the objective of balancing the needs of stakeholders with the interests of the municipality.
- A proficiency in interpersonal communication, both verbal and written, with demonstrable ability to express ideas.
- Proven problem solving, negotiating and conflict resolution skills to anticipate and prevent potential issues and to maintain positive and effective working relationships with staff, the public and other related stakeholders.
- A positive and approachable attitude complimented with a strong work ethic.
- Ability to work in a fast paced and changing environments, often working on multiple files simultaneously.
- Proficiency in MS Office Suite.

**Compensation:** Annual salary range of \$84,234 — \$100,580 (7 Step Grid), based on 35 hours per week. We offer a comprehensive benefits package including Pension, professional development opportunities and a supportive work environment.

To keep our employees, their families and the public safe and healthy, the Town has implemented a COVID-19 Vaccination Policy requiring all new employees to be fully vaccinated. Proof of vaccination provided by Alberta Health Services will be required as a condition of offer. Exemptions may be considered, however, they will need to be reviewed and validated by the Town before commencing work. Those with approved exemptions will still be required to submit negative test results (valid within 72hrs) before entering a Town worksite.

**Application Deadline: Thursday, January 13, 2022 at 12pm (noon)**

**Please submit applications quoting "COMP #202201-SP" to:**

Human Resources, Town of Morinville  
10125-100 Avenue, Morinville, AB T8R 1L6  
Email: [hr@morinville.ca](mailto:hr@morinville.ca) | Fax: 780-939-5633 | Web: [www.morinville.ca](http://www.morinville.ca)

*The Town of Morinville thanks all applicants for their interest; however, only those under consideration will be contacted.*

