



Wheatland County

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wheatlandcounty.ca

Wheatland County has a population of 8,788 residents. The prairie's natural beauty fills the eye in all parts of Wheatland County. From the golden fields to the badlands of the northeast, to the tranquility of the Bow River, Wheatland County is an ideal blend of rural and urban lifestyles; we are next door to the city of Calgary, the fastest growing city in the most vibrant province of Canada.

Interested candidates are invited to review the full list of responsibilities and apply on our website at wheatlandcounty.ca/careers/.

We thank all applicants for their interest; however, only those selected for interviews will be contacted.

Career Opportunity

Senior Planner

(Permanent, Full Time)

Position Summary:

The Senior Planner will take a leadership role in the development and review of planning strategies, statutory documents, and non-statutory documents, along with a variety of planning applications, policies, and projects.

The Senior Planner will provide day to day oversight assistance of the Planners and Development Officer and assist the Manager of Planning and Safety Codes Services in ongoing projects with staff.

Qualifications:

- Master's degree in Planning recognized by the Canadian Institute of Planners (CIP)
- Extensive experience in current and long-range planning; minimum of three (3) years' experience in a rural municipal setting is preferred, with a minimum of four (4) years experience in municipal government work
- Membership in, or eligible for membership with the Canadian Institute of Planners (CIP) and the Alberta Professional Planners Institute (APPI)
- High proficiency in computer programs including Word, Excel, PowerPoint, and Outlook
- Valid Class 5 Alberta drivers' licence
- Excellent interpersonal and customer service skills
- Strong organizational and time management skills
- Effective written communication skills
- Ability to maintain a high level of accuracy / attention to detail
- Ability to take initiative and work with little direction to meet deadlines
- Ability to work independently and cooperatively in a team environment
- Ability to maintain a high level of confidentiality

Working Conditions:

- This position works a 5-day work week, Monday to Friday, with one day off in a 3 week cycle; hours of work: standard 37.5 hour work week.

Competition Number:	P21-04
Closing Date:	February 8, 2021
Rate of Pay:	\$84,968 to \$104,500 annually
Benefits:	Benefit information and job perks are listed on our website wheatlandcounty.ca/careers/

