

**Call for Volunteers – Editorial Board for new Tri-PTIA Planning Journal – to be released Friday December 4, 2015 to all members of MPPI, SPPI and APPI**

The Provincial and Territorial Institutes and Associations (PTIAs) of the Manitoba Professional Planners Institute (MPPI), the Saskatchewan Professional Planners Institute (SPPI) and the Alberta Professional Planners Institute (APPI), are partnering together to produce a joint publication to serve the communities and citizens in Manitoba, Saskatchewan, Alberta, the Northwest Territories and Nunavut. The goal is to utilize the volunteer resources in these PTIA's to produce a broader scope publication that will allow the planning profession to enhance its ability to serve the public interest. The intention is to:

- Connect planners, and their ideas, with each other
- Connect communities, and their dreams, with each other
- Connect communities and planners to realize their dreams
- Deepen planners' and citizens' understanding of the role of planners in communities

**Role of the Editorial Board** – the Editorial Board consists of up to seven volunteers including the Editor-In-Chief who will work closely with the Editor-In-Chief and the Production/Financial Manager (APPI Administration) and is responsible for the content of each edition of the Journal. The time commitment to serve on the Editorial Board will be subject to the publication plan and the number of members on the Editorial Board, and it is estimated to be a minimum of twenty hours a year.

The Editorial Board will:

1. Establish a publication plan looking ahead three years, including any thematic considerations, topics and design elements.
2. Establish a meeting schedule to meet the publication schedule.
3. Abide by the Terms of Reference
4. Abide by the Policy and Procedures Manual (to be developed).
5. Actively seek written pieces for publication for consideration by the Editor-in Chief.
6. Actively seek sponsorship and/or advertisements.
7. Provide guidance and support to the Editor-in-Chief.

**Competencies Desired of the Editorial Board. (Those that express that they are reliable and have a strong interest in growing these skills will also be given serious consideration):**

1. Desire to explore and find fascinating stories about planners and communities in the Prairies and the North
2. Willingness to embark on a personal professional learning journey
3. Exceptional ability to write clearly and concisely
4. Exceptional ability to edit for content
5. Exceptional interpersonal skills
6. Exceptional reliability to meet personal commitments and deadlines and work independently
7. Strong understanding of the professional obligations of planners
8. Desire to explore the changing roles of planners in the context of today's communities

Are you ready to take on this challenging opportunity to significantly contribute to your profession and colleagues? If you possess the competencies and desire to serve in this capacity, please submit:

1. A letter of interest indicating why you want to serve as the first Editorial Board of the new Tri-PTIA Planning Journal.
2. A brief resume documenting professional and writing/editing experience.
3. A writing sample such as published articles, short reports to Council or clients, blog posts, etc. (up to 3 samples).

**Please submit your expression of interest to the APPI office via email to [admin@albertaplanners.com](mailto:admin@albertaplanners.com) by noon Wednesday December 30, 2015.** Everyone who responds to this call will be contacted via email once the final selection of the Editorial Board, by the Editor-In-Chief, in early January 2016. Consideration will be given to representation from each of the three participating PTIA's. If you have questions about the role, the time commitment

or the process for submitting an expression of interest, please contact MaryJane Alanko, APPI Executive Director via email at [execdir@albertaplanners.com](mailto:execdir@albertaplanners.com)